



Australian Government

Department of Education, Employment and Workplace Relations

UEPMNT419B Perform civil drafting

Release: 1

UEPMNT419B Perform civil drafting

Modification History

Not applicable.

Unit Descriptor

Unit Descriptor

1) Scope:

1.1) Descriptor

This unit deals with the skills and knowledge required to perform the drafting and use of drawing equipment as applied to the production of sectional, arrangement, schematic and plan drawings.

Application of the Unit

Application of the Unit 2)

This unit is intended to augment formally acquired competencies. It is suitable for employment-based programs under an approved contract of training.

Licensing/Regulatory Information

License to practice 3)

The skills and knowledge described in this unit do not require a licence to practise in the workplace. However, practice in this unit is subject to regulations directly related to Occupational Health and Safety and where applicable contracts of training such as apprenticeships and the like.

Pre-Requisites

Prerequisite Unit(s) 4)

Competencies 4.1)

Granting of competency in this unit shall be made only after competency in the following unit(s) has/have been confirmed.

Where pre-requisite pathways have been identified. All competencies in the Common Unit Group must be have been completed.

Common Unit Group

Unit Code	Unit Title
UEENEEE107A	Use drawings, diagrams, schedules, standards, cords and specifications
UEENEEE101A	Apply Occupational Health Safety regulations, codes and practices in the workplace OR
MEM09002B	Interpret technical drawing

Literacy and numeracy skills 4.2)

Participants are best equipped to achieve this unit if they have reading, writing and numeracy skills indicated by the following levels. A description of what each level entails is provided in Section 2.3.1 Language, Literacy and Numeracy.

Reading	4	Writing	4	Numeracy	4
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Employability Skills Information

Employability Skills 5)

The required outcomes described in this unit of competency contain applicable facets of Employability Skills. The Employability Skills Summary of the qualification in which this unit of competency is packaged

Employability Skills**5)**

will assist in identifying Employability Skill requirements.

Elements and Performance Criteria Pre-Content

6) Elements describe the essential outcomes of a competency standard unit

Performance Criteria describe the required performance needed to demonstrate achievement of the element.
Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria**ELEMENT****PERFORMANCE CRITERIA**

1 Prepare for drafting	1.1	Work requirements are identified from request/work orders or equivalent and clarified/confirmed with appropriate parties or by site inspection
	1.2	Occupational Health and Safety standards, statutory requirements, relevant Australian standards, codes of practice, manufacturers' specifications, environmental requirements and enterprise procedures are identified, applied and monitored throughout the work procedure
	1.3	Relevant plans, drawings and texts are selected and interpreted in accordance with the work plan
	1.4	Where appropriate, the teams and individuals roles and responsibilities within the team are identified and, where required, assist in the provision of the on-the-job training
2 Perform civil drafting	2.1	Civil structures and assemblies are drawn using sectional representation in accordance with specification requirements
	2.2	Structures drawn to highlight critical features in accordance with specification requirements
	2.3	Civil assemblies drawn to highlight critical features in accordance with specification

ELEMENT	PERFORMANCE CRITERIA
	requirements
	2.4 Progressive tolerance calculations made to ensure functional operation of civil structures and assemblies
	2.5 Dimensions selected to ensure fit of civil components in accordance with specification requirements
	2.6 Civil components selected from manufacturer's catalogue to meet specified functions
	2.7 Pictorial drawings, such as isometric, produced as requested in accordance with relevant standards
3 Complete the work	3.1 Drawings checked to ensure that assembly is possible in accordance with specification requirements
	3.2 Drawings produced, registered and recorded in accordance with instructions/site documentation procedures
	3.3 Relevant personnel notified and existing drawings/specification sheets updated as required

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

8) This describes the Essential Skills and Knowledge and their level, required for this unit.

Evidence shall show that knowledge has been acquired performing civil drafting. All knowledge and skills detailed in this unit should be contextualised to current industry practices and technologies.

The extent of the Essential Knowledge and Associated Skills required follows:

KS01-PM419B Civil drafting

T1 Evidence shall show that knowledge has been acquired for safe working practices of:

- Relevant Environmental, Occupational Health and Safety legislation and regulations
- Relevant plant and equipment, its location and operation
- Technical drawings and manufacturers manuals
- Introduction to and typical arrangements of power production plant
- Relevant state and territory regulations
- Detailed drafting concepts
- Technical drawings and data
- Engineering practices (civil)
- Engineering drawing equipment
- Civil drawing symbols
- Computer Aided Drawing systems

T2 Specific skills needed to achieve the Performance Criteria:

- Apply Relevant Environmental, Occupational Health and Safety legislation and regulations
- Interpret Technical drawings and manufacturers manuals
- Apply relevant state and territory regulations
- Perform civil drafting
- Use drawing equipment
- Use Computer Aided Drawing systems
- Communicate effectively
- Apply data analysis techniques and tools.

Evidence Guide

EVIDENCE GUIDE

9) This provides essential advice for assessment of the competency standard unit and must be read in conjunction with the Performance Criteria and the Range Statement of unit and the Training Package Assessment Guidelines.

The Evidence Guide forms an integral part of this competency standard unit and shall be used in conjunction with all components parts of this unit and, performed in accordance with the Assessment Guidelines of this Training Package.

Overview of Assessment

9.1)

Longitude competency development approaches to assessment, such as Profiling, require data to be reliably gathered in a form that can be consistently interpreted over time. This approach is best utilised in Apprenticeship programs and reduces assessment intervention. It is the Industry's preferred model for apprenticeships. However, where summative (or final) assessment is used it is to include the application of the competency in the normal work environment or in a realistically simulated work environment. It is recognised that, in some circumstances, assessment in part or full can occur outside the workplace. However, it must be in accord with Industry and regulatory policy. Methods chosen for a particular assessment will be influenced by various factors. These include the extent of the assessment, the most effective locations for the assessment activities to take place, access to physical resources, additional safety measures that may be required and the critical nature of the competencies being assessed.

The critical safety nature of working with electricity, electrical equipment, gas or any other hazardous substance/material carries risk in deeming a person competent. Hence, sources of evidence need to be 'rich' in nature so as to minimise error in judgment. Activities associated with normal every day work have a bearing on the decision as to how much and how detailed the data gathered will contribute to its 'richness'. Some skills are more critical to safety and operational requirements while the same skills may be more or less frequently practiced. These points are raised for the assessors to consider when choosing an assessment method and developing assessment instruments. Sample assessment instruments are included in the Assessment Guidelines of this Training Package.

**Critical aspects
of evidence
required to
demonstrate
competency in
this unit** 9.2)

Before the critical aspects of evidence are considered all pre-requisites shall be met.

Evidence for competence in this unit shall be considered holistically. Each element and associated Performance Criteria shall be demonstrated on at least two occasions in accordance with the “Assessment Guidelines – UEP12”. Evidence shall also comprise:

- A representative body of work performance demonstrated within the timeframes typically expected of the discipline, work function and industrial environment. In particular this shall incorporate evidence that shows a candidate is able to:
 - Implement Occupational Health and Safety workplace procedures and practices including the use of risk control measures as specified in the Performance Criteria and Range Statement
 - Apply sustainable energy principles and practices as specified in the Performance Criteria and Range Statement
 - Demonstrate an understanding of the essential knowledge and associated skills as described in 6) of this unit
 - Demonstrate an appropriate level of employability skills
 - Conduct work observing the relevant Anti Discrimination legislation, regulations, policies and workplace procedures
- Demonstrated performance across a representative range of contexts from the prescribed items below:
 - The knowledge and application of relevant sections of: Occupational Health and Safety legislation; Statutory legislation; Enterprise/site safety procedures; Enterprise/site emergency procedures
 - Detailed drafting concepts (Civil)
 - Engineering practices (Civil)
 - Use of engineering drawing equipment
 - Dealing with an unplanned event by drawing on essential knowledge and skills to provide appropriate solutions incorporated in the holistic assessment with the above listed items.

Context of and specific resources for assessment 9.3)

This unit should be assessed as it relates to normal work practice using procedures, information and resources typical of a workplace. This should include:

- OHS policy and work procedures and instructions.
- Suitable work environment, facilities, equipment and materials to undertake actual work as prescribed by this unit.

Competency Standards should be assessed in the workplace or simulated workplace and under the normal range of workplace conditions.

Assessment of this unit will be supported with documentary evidence, by means of endorsement stating type and application of work.

In addition to the resources listed above in Context of assessment', evidence should show competency working, in limited spaces, with different types of plant and equipment as well as different structural/construction types and methods and in a variety of environments.

Method of assessment 9.4)

This unit shall be assessed by methods given in 1.3.00 Assessment Guidelines.

Note:

Competent performance with inherent safe working practices is expected in the Industry to which this unit applies. This requires that the specified essential knowledge and associated skills are assessed in a structured environment which is primarily intended for learning/assessment and incorporates all necessary equipment and facilities for learners to develop and demonstrate the essential knowledge and skills described in this unit.

Concurrent assessment and relationship with other units 9.5)

There are no recommended concurrent assessments with this unit,

however in some cases efficiencies may be gained in terms of learning and assessment effort being concurrently managed with allied competency standard units where listed.
Nil

Range Statement

RANGE STATEMENT

10) This relates to the competency standard unit as a whole providing the range of contexts and conditions to which the Performance Criteria apply. It allows for different work environments and situations that will affect performance. Relevant legislation, standards or codes of practice may apply. Dimensions may be notated in metric or imperial units. Drawings may utilise perspective, explosive view or hidden view techniques. Types of structures drafted may include foundations, plinths, dams, canals, spillways, flumes and roads. Drawing equipment used may include Computer Aided Drafting (CAD) and conventional drawing tools. Standard symbols are used. Generic terms are used throughout this Training Package for vocational standard shall be regarded as part of the Range Statement in which competency is demonstrated. The definition of these and other terms are given in Section 2.1 Preliminary Information and Glossaries.

Unit Sector(s)

Not applicable.

Competency Field

Competency Field	11)
	Maintenance.