



Australian Government

Department of Education, Employment and Workplace Relations

UEPMNT339B Perform sheet metal work

Release: 1

UEPMNT339B Perform sheet metal work

Modification History

Not applicable.

Unit Descriptor

Unit Descriptor

1) Scope:

1.1) Descriptor

This unit deals with the skills and knowledge required to undertake marking out and development, fabrication and installation of sheet metal work.

Application of the Unit

Application of the Unit 2)

This unit is intended to augment formally acquired competencies. It is suitable for employment-based programs under an approved contract of training.

Licensing/Regulatory Information

License to practice 3)

The skills and knowledge described in this unit do not require a licence to practise in the workplace. However, practice in this unit is subject to regulations directly related to Occupational Health and Safety and where applicable contracts of training such as apprenticeships and the like.

Pre-Requisites

Prerequisite Unit(s) 4)

Competencies 4.1)

Granting of competency in this unit shall be made only after competency in the following unit(s) has/have been confirmed.

Where pre-requisite pathways have been identified. All competencies in the Common Unit Group must be have been completed.

Common Unit Group

Unit Code	Unit Title
MEM18006C	Repair and fit engineering components
MEM09002B	Interpret technical drawing
MEM12023A	Perform Engineering Measurements
MEM18001C	Use hand tools
MEM18002B	Use power tools/hand held operations
MEM18003C	Use tools for precision work
MEM18055B	Dismantle, replace and assemble engineering components

Literacy and numeracy skills 4.2)

Participants are best equipped to achieve this unit if they have reading, writing and numeracy skills indicated by the following levels. A description of what each level entails is provided in Section 2.3.1 Language, Literacy and Numeracy.

Reading 3 Writing 3 Numeracy 3

Employability Skills Information

Employability Skills 5)

The required outcomes described in this unit of competency contain applicable facets of Employability Skills. The Employability Skills Summary of the qualification in which this unit of competency is packaged will assist in identifying Employability Skill requirements.

Elements and Performance Criteria Pre-Content

6) Elements describe the essential outcomes of a competency standard unit
Performance Criteria describe the required performance needed to demonstrate achievement of the element.
Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Plan and prepare for the work	1.1 Work requirements are identified from request/work orders or equivalent and clarified/confirmed with appropriate parties or by site inspection 1.2 Occupational Health and Safety standards, statutory requirements, relevant Australian standards, codes of practice, manufacturers' specifications, environmental requirements and enterprise procedures are identified, applied and monitored throughout the work procedure 1.3 Resources required to satisfy the work plan are identified, obtained and inspected for compliance with the job specifications 1.4 Relevant plans, drawings and texts are selected and interpreted in accordance with the work plan 1.5 Correct size, type and quantity of materials/components are determined, obtained and inspected for compliance with the job specifications

ELEMENT	PERFORMANCE CRITERIA
	1.6 Work is planned in detail including sequencing and prioritising and considerations made, where appropriate, for the maintenance of plant security and capacity in accordance with system/site requirements
	1.7 Coordination requirements, including requests for isolations where appropriate, are resolved with others involved, affected or required by the work
	1.8 Potential hazards are identified and prevention and/or control measures are selected in accordance with the work plan and site procedures
	1.9 Work area is prepared in accordance with work requirements and site procedures
	1.10 Where appropriate, the teams and individuals roles and responsibilities within the team are identified and, where required, assist in the provision of the on-the-job training
2 Mark out and develop sheet metal work	2.1 Appropriate development method and material is chosen and applied in accordance with the work plan
	2.2 Datum points are established to ensure efficient use of materials in accordance with the work plan
	2.3 Marking out/development is performed within established tolerances and in accordance with the work plan
	2.4 Marking out and development is checked to ensure compliance with specifications and the work plan
3 Fabricate sheet metal work	3.1 Sheet metal work is fabricated in accordance with the work plan and specifications
	3.2 Materials and templates, where appropriate, are cut and formed using appropriate machinery or tools in accordance with the work plan

ELEMENT	PERFORMANCE CRITERIA
4 Install sheet metal work	3.3 Machinery and tools are used in accordance with manufacturer specification and the work plan
	3.4 Fabricated work is checked to ensure compliance with specifications and the work plan
	4.1 Required isolations are confirmed where appropriate in accordance with work requirements
	4.2 Installation of sheet metal work is performed in accordance with the work plan
	4.3 Repairs/modifications are carried out where necessary in accordance with the work plan
5 Complete the work	4.4 Machinery and tools are used in accordance with manufacturer specifications and the work plan
	4.5 Installed work is checked to ensure compliance with specifications and the work plan
	5.1 Work is completed and appropriate personnel notified in accordance with site/enterprise requirements
	5.2 Work area is cleared of waste, cleaned, restored and secured in accordance with site/enterprise procedures
	5.3 Plant, tools, equipment and materials are maintained and stored in accordance with site/enterprise procedures
	5.4 Work completion and documentation details are finalised in accordance with site/enterprise procedures

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

8) This describes the essential skills and knowledge and their level, required for this unit.

Evidence shall show that knowledge has been acquired performing sheet metal work. All knowledge and skills detailed in this unit should be contextualised to current industry practices and technologies.

The extent of the Essential Knowledge and Associated Skills required follows:

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T1 Evidence shall show that knowledge has been acquired for safe working practices of:

- Relevant Environmental, Occupational Health and Safety legislation and regulations
- Relevant plant and equipment, its location
- Technical drawings and manufacturers manuals
- Introduction to and typical arrangements of power production plant
- Hazardous materials and their handling
- Marking off/out and development methods
- Hand and portable power tools
- Basic metallurgy
- Sheet metal working machinery
- Fabrication techniques
- Soldering and welding
- Geometric concepts
- Engineering principles
- Installation techniques

T2 Specific skills needed to achieve the Performance Criteria:

- Apply Relevant Environmental, Occupational Health and Safety legislation and regulations
- Interpret Technical drawings and manufacturers manuals
- Apply hazardous materials handling procedures
- Mark out/off and develop
- Apply measurements
- Use hand and portable power tools
- Select and use appropriate machinery
- Apply fabrication development and techniques and procedures
- Apply installation techniques and procedures
- Apply environmental procedures
- Select materials
- Use specialist tools
- Modify/repair sheet metal work

REQUIRED SKILLS AND KNOWLEDGE

- Communicate effectively.

Evidence Guide

EVIDENCE GUIDE

9) This provides essential advice for assessment of the competency standard unit and must be read in conjunction with the Performance Criteria and the range statement of the competency standard unit and the Training Package Assessment Guidelines. The Evidence Guide forms an integral part of this unit and shall be used in conjunction with all components parts of this unit and, performed in accordance with the Assessment Guidelines of this Training Package.

Overview of Assessment

9.1)

Longitude competency development approaches to assessment, such as Profiling, require data to be reliably gathered in a form that can be consistently interpreted over time. This approach is best utilised in Apprenticeship programs and reduces assessment intervention. It is the Industry preferred model for apprenticeships. However, where summative (or final) assessment is used it is to include the application of the competency in the normal work environment or in a realistically simulated work environment. It is recognised that, in some circumstances, assessment in part or full can occur outside the workplace; however, it must be in accord with Industry and regulatory policy.

Methods chosen for a particular assessment will be influenced by various factors. These include the extent of the assessment, the most effective locations for the assessment activities to take place, access to physical resources, additional safety measures that may be required and the critical nature of the competencies being assessed.

The critical safety nature of working with electricity, electrical equipment, gas or any other hazardous substance/material carries risk in deeming a person competent. Hence, sources of evidence need to be 'rich' in nature so as to minimise error in judgment. Activities associated with normal every day work have a bearing on the decision as to how much and how detailed the data gathered will contribute to its 'richness'. Some skills are more critical to safety and operational requirements while the same skills may be more or less frequently practised. These points are raised for the assessors to consider when choosing an assessment method and

developing assessment instruments. Sample assessment instruments are included in the Assessment Guidelines of this Training Package.

**Critical aspects
of evidence
required to
demonstrate
competency in
this unit**

9.2)

Before the critical aspects of evidence are considered all pre-requisites shall be met.

Evidence for competence in this unit shall be considered holistically. Each element and associated Performance Criteria shall be demonstrated on at least two occasions in accordance with the “Assessment Guidelines – UEP12”. Evidence shall also comprise:

- A representative body of work performance demonstrated within the timeframes typically expected of the discipline, work function and industrial environment. In particular this shall incorporate evidence that shows a candidate is able to:
 - Implement Occupational Health and Safety workplace procedures and practices including the use of risk control measures as specified in the Performance Criteria and Range Statement
 - Apply sustainable energy principles and practices as specified in the Performance Criteria and Range Statement
 - Demonstrate an understanding of the essential knowledge and associated skills as described in 6) Essential Knowledge and Associated Skills of this unit
 - Demonstrate an appropriate level of employability skills
 - Conduct work observing the relevant Anti Discrimination legislation, regulations, policies and workplace procedures
- Demonstrated performance across a representative range of contexts from the prescribed items below:
 - The knowledge and application of relevant sections of: Occupational Health and Safety legislation; Statutory legislation; Enterprise/site safety procedures; Enterprise/site emergency procedures
 - Preparation and planning of work
 - Layout, marking off/out and developing techniques and procedures
 - Fabrication techniques

- Installation techniques and procedures
- Relevant standards and procedures
- Completion of work procedures
- Dealing with an unplanned event by drawing on essential knowledge and skills to provide appropriate solutions incorporated in the holistic assessment with the above listed items.

**Context of and
specific
resources for
assessment** **9.3)**

This unit should be assessed as it relates to normal work practice using procedures, information and resources typical of a workplace. This should include:

- OHS policy and work procedures and instructions.
- Suitable work environment, facilities, equipment and materials to undertake actual work as prescribed by this unit.

Competency Standards should be assessed in the workplace or simulated workplace and under the normal range of workplace conditions.

Assessment of this unit will be supported with documentary evidence, by means of endorsement stating type and application of work.

In addition to the resources listed above in Context of assessment', evidence should show competency working, in limited spaces, with different types of plant and equipment as well as different structural/construction types and method and in a variety of environments.

**Method of
assessment** **9.4)**

This unit shall be assessed by methods given in Section 1.3.00 Assessment Guidelines.

Note:

Competent performance with inherent safe working practices is expected in the Industry to which this unit applies. This requires that the specified essential knowledge and associated skills are assessed in a structured environment which is primarily intended for learning/assessment and incorporates all necessary equipment and facilities for learners to develop and demonstrate the essential knowledge and skills described in this unit.

**Concurrent
assessment and
relationship with
other units****9.5)**

There are no recommended concurrent assessments with this unit, however in some cases efficiencies may be gained in terms of learning and assessment effort being concurrently managed with allied competency standard units where listed.

Nil

Range Statement**RANGE STATEMENT**

10) This relates to the competency standard unit as a whole providing the range of contexts and conditions to which the Performance Criteria apply. It allows for different work environments and situations that will affect performance.

Insulation material may include asbestos, calcium silicate, rockwool, insulfrax and fibre glass.

Sheet metal work may include, to a range of up to 3mm, fabrication of cladding, protective covers, cabinets, boxes and ducting.

Developments may include hoppers, chutes, conical and spherical shapes and spirals.

Fabrication methods may include cutting, bending, rolling, beading, soldering and welding.

Control measures for insulation materials may be disposable overalls, dust mask, eye protection, gloves and, if required, the engagement of specialised asbestos removal/handling resources.

Sheet metal material may include mild steel, galvanised or stainless steel, aluminium and brass.

Work completion details may include plant and maintenance records, job cards, check sheets, on device labelling updates and reporting and/or documenting equipment defects.

Work site environment may be affected by nearby plant or processes, e.g. chemical, heat, dust, noise, gas and oil.

Isolations can refer to electrical/mechanical or other associated processes.

Generic terms are used throughout this Training Package for vocational standard shall be regarded as part of the Range Statement in which competency is demonstrated. The definition of these and other terms are given in Section 2.1.00 Preliminary Information and Glossaries.

Unit Sector(s)

Not applicable.

Competency Field

Competency Field	11)
	Maintenance