



Australian Government

Department of Education, Employment and Workplace Relations

UEPOPS513A Manage Operational Crisis to Maintain/Restore Power System Integrity

Release: 1

UEPOPS513A Manage Operational Crisis to Maintain/Restore Power System Integrity

Modification History

Not Applicable

Unit Descriptor

Unit Descriptor

1)

This unit deals with the skills and knowledge required to manage a crisis of a magnitude which affects the integrity and effectiveness of the system.

Application of the Unit

Application of the Unit

3)

This unit is intended to augment formally acquired competencies. It is suitable for employment-based programs under an approved contract of training.

License to practise

3.1)

The skills and knowledge described in this unit do not require a licence to practise in the workplace. However, practice in this unit is subject to regulations directly related to Occupational Health and Safety and where applicable contracts of training such as apprenticeships and the like.

Licensing/Regulatory Information

Not Applicable

Pre-Requisites

Prerequisite Unit(s) 2)

Competencies 2.1)

There are no prerequisite units.

Employability Skills Information

Refer to the Evidence Guide

Elements and Performance Criteria Pre-Content

5) Elements describe the essential outcomes of a competency standard unit. Performance Criteria describe the required performance needed to demonstrate achievement of the element. Assessment of performance is to be consistent with the Evidence Guide.

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
1 Identify crisis	1.1 Crisis and probable implications are identified and assessed in accordance with enterprise procedures 1.2 Secondary threats to situation are identified and monitored in accordance with enterprise procedures 1.3 The system configuration and/or generation capability is evaluated in accordance with enterprise procedures 1.4 Data determining network/system and/or generation status is assessed and evaluated in accordance with enterprise procedures 1.5 External information is received, collated and assessed in accordance with enterprise procedures

ELEMENT	PERFORMANCE CRITERIA
	1.6 Probable cause of crisis is identified from available information and resources
	1.7 Where appropriate, the teams and individuals roles and responsibilities within the team are identified and, where required, assist in the provision of the on-the-job training
2 Establish contingency plan	2.1 Contingency plans are identified using relevant enterprise documentation and procedures
	2.2 Requirements for additional resources are identified in accordance with enterprise procedures
	2.3 Alternate contingencies to cater for crisis variations are developed in consultation with team members
3 Establish communications	3.1 Communication links with appropriate external authorities for coordination of their resources are established in accordance with enterprise procedures
	3.2 Communication with appropriate key stake holders is established to disseminate information in accordance with enterprise procedures
	3.3 Customers are dealt with in accordance with enterprise policy and procedure
	3.4 Team roles, both internal and external, are identified and conveyed to appropriate personnel in accordance with enterprise procedures
4 Manage crisis	4.1 Response is managed in accordance with enterprise/site requirements and allowances for personnel/equipment limitations are made
	4.2 Events and responses are prioritised taking into account needs of stake holders in accordance with enterprise procedures
	4.3 Impact of secondary threats are identified and assessed in accordance with enterprise procedures

ELEMENT	PERFORMANCE CRITERIA
	4.4 Contingency plans are actioned in accordance with enterprise/site policy and procedure 4.5 Additional resources are coordinated and directed in accordance with enterprise procedures 4.6 Restoration strategies are monitored, evaluated and adjusted as necessary in accordance with enterprise procedures 4.7 Systems are stabilised and integrity maintained in accordance with enterprise procedures
5 Document and review crisis and response	5.1 Equipment failure/problems are recorded and processed in accordance with enterprise procedures 5.2 Feedback from stake holders is recorded and analysed in accordance with enterprise procedures 5.3 Required reports and findings are generated and distributed to appropriate personnel in accordance with enterprise procedures 5.4 Improvements to the crisis management process are recommended to the appropriate parties in accordance with enterprise procedures 5.5 Alternative contingencies are analysed and recommendations are communicated to appropriate personnel in accordance with enterprise procedures

Required Skills and Knowledge

REQUIRED SKILLS AND KNOWLEDGE

6) This describes the essential skills and knowledge and their level, required for this unit.

Evidence shall show that knowledge has been acquired managing operational crisis to maintain / restore power system integrity.

The extent of the Essential Knowledge and Associated Skills required follows:

Evidence shall show that knowledge has been acquired for safe working practices of:

- Relevant Occupational Health and Safety regulations
- Relevant statutory legislation
- Relevant enterprise/site safety procedures
- Enterprise/site emergency procedures and techniques
- Plant status
- Plant operating parameters
- Environmental awareness
- Relevant plant and equipment, it's location and operating parameters
- Enterprise recording procedures
- Equipment starting pre requisites
- Supervisory, alarm, protection and control equipment
- Auxiliary plant and plant operation
- Computers and software
- External authorities/bodies role
- Independent generators
- Communication equipment
- Communication principles

Specific skills needed to achieve the performance criteria:

- Apply relevant Occupational Health and Safety regulations
- Apply relevant statutory legislation
- Apply relevant enterprise/site safety procedures
- Apply enterprise/site emergency procedures

REQUIRED SKILLS AND KNOWLEDGE

and techniques

- Apply enterprise recording procedures
- Locate relevant plant and equipment
- Operate plant within design parameters
- Identify plant status
- Communicate effectively
- Apply diagnostic techniques
- Apply data analysis techniques and tools
- Recognise abnormal plant operating conditions
- Apply or determine appropriate corrective actions required
- Plan and prioritise work
- Maintain generator unit integrity
- Interpret remote indication of plant status and condition
- Use plans, diagrams, drawings and symbols
- Delegate to and manage staff
- Apply stress management techniques.

Evidence Guide

EVIDENCE GUIDE

8) This provides essential advice for assessment of the competency standard unit and must be read in conjunction with the Performance Criteria and the range statement of the competency standard unit and the Training Package Assessment Guidelines. The Evidence Guide forms an integral part of this Competency Standard Unit and shall be used in conjunction with all components parts of this unit and, performed in accordance with the Assessment Guidelines of this Training Package.

Overview of Assessment

8.1)

Longitude competency development approaches to assessment, such as Profiling, require data to be reliably gathered in a form that can be consistently interpreted over time. This approach is best utilised in Apprenticeship programs and reduces assessment intervention. It is the Industry's preferred model for apprenticeships. However, where summative (or final) assessment is used it is to include the application of the competency in the normal work environment or, at a minimum, the application of the competency in a realistically simulated work environment. It is recognised that, in some circumstances,

EVIDENCE GUIDE

assessment in part or full can occur outside the workplace.

However, it must be in accord with Industry and regulatory policy.

Methods chosen for a particular assessment will be influenced by various factors. These include the extent of the assessment, the most effective locations for the assessment activities to take place, access to physical resources, additional safety measures that may be required and the critical nature of the competencies being assessed.

The critical safety nature of working with electricity, electrical equipment, gas or any other hazardous substance/material carries risk in deeming a person competent. Hence, sources of evidence need to be 'rich' in nature so as to minimise error in judgment.

Activities associated with normal every day work have a bearing on the decision as to how much and how detailed the data gathered will contribute to its 'richness'. Some skills are more critical to safety and operational requirements while the same skills may be more or less frequently practised. These points are raised for the assessors to consider when choosing an assessment method and developing assessment instruments.

Sample assessment instruments are included in the Assessment Guidelines of this Training Package.

Critical aspects of evidence required to demonstrate competency in this unit

8.2)

Before the critical aspects of evidence are considered all prerequisites shall be met.

Evidence for competence in this unit shall be considered holistically. Each element and associated Performance Criteria shall be demonstrated on at least two occasions in accordance with the "Assessment Guidelines - UEP06 ". Evidence shall also comprise:

- A representative body of Performance Criteria demonstrated within the timeframes typically expected of the discipline, work function and industrial environment. In particular this shall incorporate evidence that shows a candidate is able to:

EVIDENCE GUIDE

- Implement Occupational Health and Safety workplace procedures and practices including the use of risk control measures as specified in the Performance Criteria and Range Statement
- Apply sustainable energy principles and practices as specified in the Performance Criteria and Range Statement
- Demonstrate an understanding of the essential knowledge and associated skills as described in 6) of this unit
- Demonstrate an appropriate level of skills enabling employment
- Conduct work observing the relevant Anti Discrimination legislation, regulations, policies and workplace procedures
- Demonstrated performance across a representative range of contexts from the prescribed items below:
 - Knowledge and application of relevant sections of: Occupational Health and Safety legislation; Statutory legislation; Enterprise/site safety procedures; Enterprise/site emergency procedures
 - Knowledge of emergency procedures
 - Knowledge of the roles of external authorities/bodies
 - Ability to establish and control emergency situations
 - Ability to apply tactical decision making techniques
 - Dealing with an unplanned event by drawing on Essential Knowledge and Skills to provide appropriate solutions incorporated in the holistic assessment with the above listed items.

Context of and specific resources for assessment

8.3)

This unit should be assessed as it relates to normal work practice using procedures, information and resources typical of a workplace. This should include:

- OHS policy and work procedures and instructions.
- Suitable work environment, facilities, equipment and materials to undertake actual work as prescribed by this competency standard unit.

Competency Standards should be assessed in the workplace or simulated workplace and under the normal range of workplace conditions.

Assessment of this unit will be supported with documentary evidence, by means of endorsement stating type and application

EVIDENCE GUIDE

of work.

In addition to the resources listed above in Context of assessment', evidence should show competency working, in limited spaces, with different types of plant and equipment as well as different structural/construction types and methods and in a variety of environments.

Method of assessment**8.4)**

This unit shall be assessed by methods given in Volume 1, Part 3 Assessment Guidelines.

Note:

Competent performance with inherent safe working practices is expected in the Industry to which this unit applies. This requires that the specified essential knowledge and associated skills are assessed in a structured environment which is primarily intended for learning/assessment and incorporates all necessary equipment and facilities for learners to develop and demonstrate the Essential Knowledge and Skills described in this unit.

Concurrent assessment and relationship with other units**8.5)**

There are no recommended concurrent assessments with this unit, however in some cases efficiencies may be gained in terms of learning and assessment effort being concurrently managed with allied competency standard units where listed

Nil

Key competencies

8.6) Evidence that particular key competencies have been achieved within this unit is in the context of the following Performance Criteria of evidence. See Volume 2, Part 4 for an explanation of Key competencies and levels of this Training Package.

Key competencies	Example of Application	Performance Level
How are ideas and information communicated within this competency?	Refer to the following example of application: Explain ideas and actions, make suggestions for alternative actions and deal with contingencies and non-routine situations.	2
How can information be collected, analysed	Refer to the following example of application: Information with regard to operations, faults	2

EVIDENCE GUIDE

and organised?	and maintenance may be observed and monitored for analysis and organised into records and reports.	
How are activities planned and organised?	Refer to the following example of application: Planning the required activity, to include co-ordination and use of equipment, materials and tools to avoid backtracking and rework.	2
How is team work used within this competency?	Refer to the following example of application: Coordinate activities of the team and provide appropriate support to other team members in completion of work tasks to meet the team's goals.	2
How are mathematical ideas and techniques used?	Refer to the following example of application: Calculation of time to complete routine projects, operations, tasks, estimation of distances, levels, loads and material requirements.	2
How are problem solving skills applied?	Refer to the following example of application: Determine solutions which focus on long and short-term resolution of work task problems.	2
How is use of technology applied?	Refer to the following example of application: Access, communicate, measure and provide information to monitor operations and performance of plant and equipment.	2

EVIDENCE GUIDE

Skills Enabling Employment

8.7)

Evidence that competency in this unit incorporates skills enabling employment is in the context of the following performance. See Volume 2, Part 5 for definitions and an explanation of skills enabling employment.

Skills for Employment		Example of Application
1	Developing and using skills within a real workplace	Refer to the following example of application: Completion of tasks within an acceptable timeframe and performance with some supervision.
2	Learning to learn in the workplace	Refer to the following example of application: Comprehension and application of theoretical knowledge to well-developed skills.
3	Reflecting on the outcome and process of work task	Refer to the following example of application: Focused on improvement in own and other team member's performance in the workplace.
4	Interacting and understanding of the context of the work task	Refer to the following example of application: Working understanding of the processes and systems which apply to the workplace.
5	Planning and organising the meaningful work task	Refer to the following example of application: Achieving work tasks in a timely manner and ensuring that the work team achieves its stated work goals.
6	Performing the work task in non-routine or contingent situations	Refer to the following example of application: Seek advice and apply solutions to problems relevant to the workplace environment.

Range Statement

RANGE STATEMENT

7) This relates to the competency standard unit as a whole providing the range of contexts and conditions to which the Performance Criteria apply. It allows for different work environments and situations that will affect performance.

Safety standards may include relevant sections of Occupational Health and Safety legislation, relevant state and federal legislation, national standards for plant and enterprise safety rules

Information and documentation sources may include verbal or written communications; enterprise safety rules documentation; enterprise operating instructions; dedicated computer equipment; enterprise/site standing and operating instructions; enterprise log books; manufacturer's operation and maintenance manuals; equipment and alarm manuals and external stake holder agreements

Communications may be by means of telephone, two way radio, pager, computer (electronic mail), operating logs (written or verbal) and intercoms

Appropriate personnel for consultation, to give or receive direction may include supervisor/team leader or equivalent, power plant operations personnel or equivalent, technical and engineering officers or equivalent, maintenance staff, power plant operations personnel, police, fire brigade, ambulance, emergency services, interconnected equipment personnel, public relations, management and system/network controllers

Operating environment may be remote from plant and equipment being operated (operation is assisted by remote indicators of plant status and other parameters monitored) during inclement or otherwise harsh weather conditions, in wet/noisy/dusty areas, during night periods, continuous operation, during periods of stress, fatigue, work pressures, external influence (plant and people) and during high level intense work environment

Types of incidents may include blackout, interconnected/isolated power system potential power system threat, disasters, accident, life threatening situations, generation plant and auxiliary plant faults/failures, system blacks, cyclone, multiple faults, floods, secondary threats, high winds and extreme electrical storms

Key indicators are voltage, current, reactive power flows, load, equipment, loading limits, system node points and appropriate external indicators, e.g. radar

System implications are machine and system stability, transmission line and transformer overloading, correct tap changer position, protection settings, voltage transformer selection, synchronising, required load shedding selected and capacitor/confessor bank selection

System conditions may be: voltage profiles, spare plant, generation/transmission capability limits, variation from normal trends and switching

Documentation may include policy, procedure, standard operating instructions, contingency plans and emergency switching programs

Liaison with key stake holders may be system/network controllers/coordinators,

RANGE STATEMENT

oncoming shift change, field operators, support staff, asset centres, patrolmen, customers, other government bodies, co-generation authorities, generation plant operators, on call staff, police, fire, emergency services, private systems and independent power producers

Post incident debrief may be probable fault/failure cause, strategic/contingency plan, environmental implications, economic factors, policy, procedure, training, safety factors and emergency switching programs

Generic terms are used throughout this Training Package for vocational standard shall be regarded as part of the Range Statement in which competency is demonstrated. The definition of these and other terms are given in Volume 2, Part 1.

Unit Sector(s)

Not Applicable

Literacy and numeracy skills

Literacy and numeracy skills 2.2)

Participants are best equipped to achieve this unit if they have reading, writing and numeracy skills indicated by the following scales. Description of each scale is given in Volume 2, Part 3 Literacy and Numeracy.

Reading	5	Writing	5	Numeracy	5
---------	---	---------	---	----------	---

Competency Field

Competency Field 4)

Operations.