



Australian Government

Assessment Requirements for UEP OPS440

Coordinate team activities

Release: 1

Assessment Requirements for UEPOPS440 Coordinate team activities

Modification History

Release 1. This is the first release of this unit of competency in the UEP Generation Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements, performance criteria and range of conditions on at least two separate occasions and includes:

- applying Work, Health and Safety (WHS)/Occupational Health and Safety (OHS) requirements including:
 - emergency procedures
 - risk control measures
 - safe working practices
- communicating with team
- conducting team meetings
- coordinating team work
- developing work plans
- implementing legislation, industry standards, codes of practice and regulations
- instigating team goals
- maximising and utilising team potential through interpersonal techniques and skills
- monitoring team activities and resolving team member differences
- preparing for team work
- promoting team unity and providing team support

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements, performance criteria and range of conditions and includes knowledge of:

- communication techniques and procedures
- coordination of work teams
- dispute resolution procedures
- interpersonal techniques and skills
- legislation, industry standards, codes of practice and regulations
- management of team meetings

- team member competency and skill identification
- techniques for team goal setting
- WHS/OHS legislated requirements including:
 - emergency procedures
 - risk control measures
 - safe working practices
- work plans
- workplace documentation
- workplace policies and procedures

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation including workplace procedures, industry standards, equipment specifications, regulations, codes of practice and operation manuals

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1715b9fa-e7bd-441c-bb8d-cf22c9c825a8>