



Australian Government

Assessment Requirements for UEGNSG036

Supervise and monitor contract work

Release: 1

Assessment Requirements for UEGNSG036 Supervise and monitor contract work

Modification History

Release 1. This is the first release of this unit of competency in the UEG Gas Industry Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least two separate occasions and include:

- applying decision-making and conflict resolution techniques, including applying problem-solving and troubleshooting techniques
- applying planning and organisational skills, including
 - checking work against work schedule/plan
 - working to timeframes
- applying relevant industry standards, guidelines, codes of practice, legislation and regulations
- applying relevant workplace safety requirements, including:
 - implementing emergency response procedures
 - identifying and reporting hazards
 - implementing risk control measures
 - maintaining a safe clean workplace
 - selecting correct personal protective equipment (PPE)
- applying sustainable energy and environmental principles and practices
- communicating work schedules and job requirements, including communicating with relevant stakeholders, resolving communication issues and conducting briefings
- coordinating person/s and contractors
- dealing with unplanned events/situations in accordance with workplace procedures in a manner that minimises risk to personnel and equipment
- following traffic management plans
- following workplace procedures
- inspecting the contract work upon completion
- interpreting technical drawings, plans, job requirements and material lists
- maintaining relevant documentation, including completing, monitoring and supervision records
- minimising waste
- obtaining and complying with relevant work permits
- supervising and monitoring contract staff, including monitoring and supervising contractor activities, conducting quality and safety checks, and confirming contractual requirements of

contract staff.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- communication techniques required in supervisory roles
- contractual requirements of contract staff
- gas industry drawings, plans and material lists
- gas industry products, processes and characteristics
- operation of relevant industry plant, equipment and materials
- oral and written communication techniques
- planning and organising techniques and relevant timeframes
- preparation of an excavation site
- problem-solving techniques, including decision-making and conflict resolution techniques
- quality and safety checks
- relevant stakeholders, including:
 - authorised persons, authorities, clients, landowners and tenants
 - emergency response organisations
 - regulatory bodies
 - relevant customers and suppliers
 - contract staff
 - workplace colleagues and managers
- relevant workplace safety requirements, including:
 - legislated work health and safety (WHS)/occupational health and safety (OHS) requirements
 - legislated industry/technical specific requirements
 - workplace safety procedures
- relevant gas industry documents
- relevant industry standards, guidelines, codes of practice and regulations
- relevant manufacturer specifications
- relevant workplace documentation, forms and reports
- relevant workplace policies and procedures
- requirements for reinstating and rehabilitating a worksite
- site inspections
- techniques to locate utilities and services, including site preparation.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of

assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and PPE currently used in industry
- applicable documentation, including workplace procedures, equipment specifications, regulations, codes of practice and operation manuals.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=6a6c032e-ffcb-4f3d-8063-415efbd261e8>