



Australian Government

UEECD0024 Implement and monitor energy sector WHS policies and procedures

Release: 1

UEECD0024 Implement and monitor energy sector WHS policies and procedures

Modification History

Release 1. This is the first release of this unit of competency in the UEE Electrotechnology Training Package.

Application

This unit involves the skills and knowledge required to implement and monitor energy sector work health and safety (WHS)/occupational health and safety (OHS) policies and procedures.

It includes providing WHS/OHS information to the work group; implementing and monitoring participative arrangements for the management of WHS/OHS; and implementing and monitoring the workplace procedures for identifying hazards, assessing and controlling risks. It also includes implementing and monitoring procedures for dealing with hazardous events, WHS/OHS training, and maintaining WHS/OHS records.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable

Competency Field

Cross Discipline

Unit Sector

Electrotechnology

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Provide WHS/OHS information to the work group

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Relevant WHS/OHS legislation and codes of practice are explained to work group

- | | | |
|---|------------|---|
| | 1.2 | Relevant WHS/OHS workplace policies, procedures and programs are available in a readily accessible manner and explained to work group |
| | 1.3 | Identified hazards, risk assessments and risk control measures are identified, supplied and explained to the work group |
| 2 Implement and monitor participative arrangements for management of WHS/OHS | 2.1 | Workplace procedures for consultation of WHS/OHS issues are implemented, monitored and communicated to work group |
| | 2.2 | Issues raised through consultation are dealt with and resolved promptly or referred to relevant person/s for resolution in accordance with workplace procedures |
| | 2.3 | Outcomes of WHS/OHS consultation issues are communicated to the work group |
| 3 Implement and monitor procedures for identifying hazards, assessing risk and controlling risks | 3.1 | Hazards are identified, risks are assessed and control measures are implemented |
| | 3.2 | Risks control measures are implemented and adherence by work group is monitored in accordance with workplace procedures |
| | 3.3 | Inadequacies in existing risk control measures are identified in accordance with hierarchy of risk control and reported to relevant person/s |
| | 3.4 | Inadequacies in resource allocation for implementation of risk control measures are identified and reported to relevant person/s |
| 4 Implement procedures for dealing with hazardous events | 4.1 | Workplace procedures for responding to hazardous events are implemented to ensure prompt control action is taken |
| | 4.2 | Hazardous events are investigated to identify their cause in accordance with workplace procedures |
| | 4.3 | Control measures to minimise risks of hazardous events based on the hierarchy of risk control are implemented or referred to relevant person/s |

5 Implement and monitor procedures for WHS/OHS training	5.1	WHS/OHS training needs analysis of work group is performed to identify competency gaps
	5.2	Identified WHS/OHS training gaps are fulfilled by training programs in consultation with relevant person/s
6 Implement and monitor procedures for maintaining WHS/OHS records	6.1	WHS/OHS records for work area are completed in accordance with workplace procedures and relevant legislative requirements
	6.2	Aggregate information from work area WHS/OHS records are used to identify hazards and monitor risk control procedures in accordance with workplace procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions may be found in the UEE Electrotechnology Training Package Companion Volume Implementation Guide.

Implementing and monitoring energy sector WHS/OHS policies and procedures must include the following attributes:

- organisation's WHS/OHS obligations
- participative arrangements
- implementation and monitoring safety information to staff
- safety procedures
- safety records maintenance
- training

Unit Mapping Information

This unit replaces and is equivalent to UEENEEE117A Implement and monitor energy sector OHS policies and procedures.

Links

Companion Volume implementation guides are found in VETNet - -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b8a8f136-5421-4ce1-92e0-2b50341431b6>

Assessment Requirements for UEECD0024 Implement and monitor energy sector WHS policies and procedures

Modification History

Release 1. This is the first release of this unit of competency in the UEE Electrotechnology Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions on at least two separate occasions and include:

- applying relevant work health and safety (WHS)/occupational health and safety (OHS) requirements in the energy sector, including:
 - communicating WHS/OHS issues with relevant person/s, and providing and explaining WHS/OHS information to a work group
 - implementing and monitoring participative arrangements for management of WHS/OHS
 - implementing and monitoring procedures for identifying hazards, and assessing and controlling risks
 - implementing and monitoring workplace procedures for WHS/OHS and maintaining records, including existing hazard register
 - implementing risk control measures using hierarchy of risk control
 - investigating hazardous events to identify causes
- dealing with unplanned events/situations in accordance with workplace procedures in a manner that minimises risk to personnel and equipment
- implementing procedures for dealing with hazardous events
- performing training needs analysis and identifying training gaps
- resolving WHS/OHS issues raised.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements, performance criteria and range of conditions and include knowledge of:

- provisions of relevant WHS/OHS legislation
- principles and practice of effective WHS/OHS management
- workplace hazards, range and selection of control measures
- organisational WHS/OHS management systems and policies and procedures needed for legislative compliance
- impact of characteristics and composition of the workforce on WHS/OHS management

- relevance of WHS/OHS management to other organisational management policies, procedures and systems
- analysis of entire work environment and judge WHS/OHS interventions
- analysis of relevant workplace data
- ability to assess resources needed for risk control
- communication techniques
- relevant WHS/OHS legislation, including:
 - resources needed for risk control
 - hierarchy of risk control measures
 - relevant safe work method statements (SWMS)/job safety assessments or risk mitigation processes
 - workplace hazards, range and selection of risk control measures
- relevant workplace documentation
- relevant workplace policies and procedures
- training needs analysis.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in an energy sector workplace operational situation where it is appropriate to do so; where this is not appropriate, assessment must occur in a simulated energy sector workplace operational situation that replicates workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation, including workplace procedures, equipment specifications, regulations, codes of practice and operation manuals.

Links

Companion Volume implementation guides are found in VETNet - -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=b8a8f136-5421-4ce1-92e0-2b50341431b6>