



Australian Government

TLIF3014A Operate as an off-sider in the waste management industry

Release 1

TLIF3014A Operate as an off-sider in the waste management industry

Modification History

Release 1. This is the first release of this unit.

Unit Descriptor

This unit involves the skills and knowledge required to operate as an off-sider on a waste collection vehicle, which involves getting in and out of the vehicle or on or off the vehicle at frequent intervals.

Licensing, legislative, regulatory or certification requirements are applicable to this unit.

Application of the Unit

This unit applies to new and experienced workers who take on the role of off-sider in the waste management industry.

Licensing/Regulatory Information

Refer to Unit Descriptor.

Pre-Requisites

Nil

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the required performance needed to demonstrate achievement of the element. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

- | | |
|---|--|
| 1 Follow work health and safety/ occupational health and safety requirements | <ul style="list-style-type: none">1.1 Personal protective equipment is selected and worn1.2 Unsuitable personal protective equipment is reported1.3 Platforms are stood on with both feet and handles are held with two hands with an appropriate grip1.4 Rules around alighting are followed in accordance with workplace policies and procedures1.5 Emergency stopping systems are identified and workplace policies and procedures regarding their operation are followed |
| 2 Assess risks | <ul style="list-style-type: none">2.1 Occupational hazards are correctly identified, recorded and reported in accordance with workplace policies and procedures2.2 Occupational risks are assessed, recorded and reported based in identified hazards in accordance with workplace policies and procedures |
| 3 Mitigate risks | <ul style="list-style-type: none">3.1 Risk mitigation controls are developed, selected and implemented in accordance with workplace policies and procedures3.2 Risk mitigation controls are evaluated and amended if necessary in accordance with workplace policies and procedures |
| 4 Use communication systems effectively | <ul style="list-style-type: none">4.1 Communication with the driver is undertaken effectively, including use of buzzer, two-way radio or horn or documented hand signals, in accordance with workplace policies and procedures4.2 Other workplace alerts and signals are identified and explained4.3 Alerts and signals are followed in accordance with workplace policies and procedures |

Required Skills and Knowledge

This section describes the knowledge and skills required for this unit.

Required knowledge:

- Access, equity and human rights issues in relation to own area of work
- Correct use of equipment and any other processes and procedures appropriate for loading
- Cultural, historical and current issues impacting on Aboriginal and Torres Strait Islander peoples and their communities
- Ethical handling of performance issues
- Identification of evidence of competency
- Intended outcome
- Job/role environment skills
- Job role methodologies and strategies
- Planning own work including predicting consequences and identifying improvements
- Relevant legislation, regulations, codes of practice, standards, policies and procedures such as:
 - equal employment opportunity (EEO)
 - work health and safety (WHS)/occupational health and safety (OHS)
- Relevant workplace tasks, skills and knowledge
- Workplace application of relevant competencies
- Workplace training plan for competency development

Required skills:

- Build trust with team mates
- Communicate effectively verbally and in writing using a range of strategies:
 - ensure language used suits target audience
 - give and receive feedback
 - listen
 - question
- Complete and maintain required documentation and records
- Maintain confidentiality
- Make recommendations for further improvement opportunities
- Plan and manage time effectively
- Plan for and manage contingencies
- Transfer and apply skills and knowledge to new contexts
- Work in a culturally diverse environment

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required knowledge and skills, the range statement and the assessment guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

The evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the Elements, Performance Criteria, Required Skills, Required Knowledge and include:

sequencing activity in a way that facilitates the development of competence

ensuring currency of relevant state/territory legislative and regulatory knowledge

developing effective planning documents.

Context of and specific resources for assessment

Performance is demonstrated consistently over time and in a suitable range of contexts.

Resources for assessment include access to:

workplace where individual or small group work can be conducted

tools, equipment and personal protective equipment currently used in industry

relevant regulatory and equipment documentation that impacts on work activities

range of relevant exercises, case studies and/or other simulated practical and knowledge assessments

appropriate range of relevant operational situations in the workplace.

In both real and simulated environments, access is required to:

relevant and appropriate materials and equipment

applicable documentation including workplace procedures, regulations, codes of practice and operation manuals.

Method of assessment

Practical assessment must occur in an:

appropriately simulated workplace environment and/or

appropriate range of situations in the workplace.

A range of assessment methods should be used to assess practical skills and knowledge. The following examples are appropriate to this unit:

direct observation of the candidate undertaking their role as

individuals or as part of a team

direct observation of the candidate applying relevant
WHS/OHS requirements and work practices.

Range Statement

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance.

Workplace needs may include:

- ensuring that a suitable workplace induction has taken place
- industry/enterprise or other performance competency standards
- industry/workplace mentoring processes and practices
- organisational business plans that identify skill development requirements
- results of training needs analyses
- standard operating and/or other workplace procedures

Appropriate personnel may include:

- assessors
- association representatives
- consultative committees
- managers/employers
- other workplace participant/s
- representative government regulatory bodies
- team leaders/supervisors/technical experts
- training and assessment coordinators
- union/employee representatives

Training delivery methods and practise opportunities may include:

- demonstrations
- experiential learning
- explanations
- group work
- job rotations
- on-the-job problem solving and decision making
- peer mentoring
- presentations
- problem solving
- toolbox talks
- combination of the above

Participant needs may include:

- age
- cultural, language and educational background
- gender
- language, literacy and numeracy needs
- level of confidence and self-esteem
- previous learning, training, coaching, mentoring or assessment experience

Resources may include:

- physical ability
- work organisation or roster
- enterprise/industry standard operating procedures
- finances/costs
- location
- materials and equipment
- personnel
- time
- WHS/OHS and other workplace requirements

Strategies and techniques may include:

- active listening
- group discussion
- points of clarification
- targeted questioning

Unit Sector(s)

Not applicable.

Competency Field

F – Safety Management