



Australian Government

Department of Education, Employment and Workplace Relations

TLI41510 Certificate IV in Materiel Logistics

Release: 1

TLI41510 Certificate IV in Materiel Logistics

Modification History

Not Applicable

Description

Rationale:

A qualification for those working in the Logistics Industry in a variety of integrated logistics and materiel sustainment roles.

Successful completion will require the performance of a broad range of skilled applications including requirements to evaluate and analyse current practices, develop new criteria and procedure for performing current practices, and provision of some leadership and guidance to others in the application and planning of the skills.

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Not Applicable

Employability Skills Summary

Employability Skills Summary for TLI41510 Certificate IV in Materiel Logistics

The following table contains a summary of the employability skills as identified by the Transport and Logistics Industry for this qualification. This table should be interpreted in conjunction with the detailed requirements of each unit of competency packaged in this qualification. The outcomes described here are broad industry requirements that may vary depending on packaging options.

Employability Skill	Industry/enterprise requirements for this qualification include:
Communication	<ul style="list-style-type: none">• Apply interpersonal skills• Communicate and interact with other organisations• Communicate range of possible organisational responses to the client in a timely manner• Communicate plans• Complete necessary documentation• Discuss needs and expectations with clients• Exercise courtesy, consideration and sensitivity at all times with the client• Gather information from other organisations• Interact with internal and external clients• Locate, interpret and provide relevant information• Obtain, complete and process all necessary documentation• Read selectively and summarise information• Refer clients to other personnel where necessary• Speak in public• Undertake consultation with affected and interested parties• Use effective spoken and written communication.
Teamwork	<ul style="list-style-type: none">• Ensure participation in regular meetings and forums• Provide and receive feedback in a constructive manner• Recognise individual differences in the workplace, value these differences and adjust own behaviour to account for these differences

- Seek assistance to manage clients' expectations when necessary
- Use a variety of verbal and non-verbal communication techniques
- Use team work principles and strategies.

TLI41510 Certificate IV in Materiel Logistics (continued)

Employability Skill	Industry/enterprise requirements for this qualification include:
Problem solving	<ul style="list-style-type: none">• Analyse and probe• Analyse, interpret and clearly define issue/s• Apply known solutions to a variety of predictable problems• Negotiate stakeholders' requirements, and document and incorporate within the proposed advice• Obtain information required and analyse in accordance with professional standards• Represent ideas in appropriate format• Research issue/s and seek advice of relevant personnel to clarify findings that are unclear.
Initiative and enterprise	<ul style="list-style-type: none">• Apply known solutions to a variety of predictable problems• Make notes of observations• Voice personal view to the review process.
Planning and organising	<ul style="list-style-type: none">• Calculate level of risk compared to the established risk evaluation criteria and determine it to be acceptable or unacceptable• Identify all possible sources of risk which may impact on the situation or objectives, and record in accordance with workplace procedures and guidelines• Identify, plan and implement logistics options• Identify relevant policy, legislation and regulations to meet organisation information requirements• Observe, receive and clarify circumstances that require the provision of advice.
Self management	<ul style="list-style-type: none">• Apply duty of care• Apply personal behaviour that shows sensitivity to the differences between colleagues• Comply with professional codes of practice (as applicable) and ethical standards• Evaluate critically an operational situation by listening, observing and clarifying information with supervisor• Follow instructions/directives and report information.

TLI41510 Certificate IV in Materiel Logistics (continued)**Employability Skill****Industry/enterprise requirements for this qualification include:****Learning**

- Learn about federal and state/territory legislation, regulations within legislation, government policy, organisation policy
- Learn about materiel logistics processes
- Learn about risk management terminology and language in accordance with relevant standards (such as risk, hazard, risk assessment, risk management and risk treatment, residual risk, treatment plans, risk evaluation criteria)
- Use procedures.

Technology

- Use appropriate information technology and software
- Use specialised information sources
- Manage data and records.

Packaging Rules**Requirements for completion of the qualification:**

A successful assessment outcome for a total **17 units**, comprising:

- **4 core units** listed below

plus

- **3 units** from the **logistics elective** units listed below

plus

- **4 units** from the **technical elective** units listed below

plus

- **6 general elective** units which may be taken from any remaining logistics or technical elective units listed below, from the general elective units listed below, or may include up to 3 units drawn with appropriate contextualisation from Certificate IV or Diploma qualifications in this or other relevant endorsed Training Package or accredited course.

Where imported units are selected, care must be taken to ensure that all pre-requisites are complied with.

TLI41510 Certificate IV in Materiel Logistics (continued)**Core units:**

Field	Unit
E Communication and Calculation	PSPGOV413A Compose complex workplace documents
P Administration and Finance	PSPGOV404B Develop and implement work unit plans
X Logistics	PSPPROC303A Carry out basic procurement TLIX4028A Apply knowledge of logistics

Logistics elective units:

Field	Unit
X Logistics	TLIX4007A Implement and monitor integrated logistics support plans TLIX4008A Conduct integrated logistics support activities TLIX4009A Apply integrated logistics support processes and procedures TLIX4016A Implement and monitor materiel sustainment plans TLIX4017A Conduct materiel sustainment activities TLIX4018A Apply materiel sustainment processes and procedures TLIX4022A Implement and monitor configuration management plans TLIX4023A Conduct configuration management activities TLIX4024A Apply configuration management processes and procedures TLIX4011A Conduct logistics support analysis activities

Technical elective units:

Field	Unit
P Administration and Finance	TLIP5036A Manage assets
X Logistics	TLIX4026A Apply codification and cataloguing

Field	Unit
	processes and procedures
	TLIX4027A Assess maintenance spares and manage repairable items
	TLIX4029A Apply knowledge of integrated logistics support
	TLIX4030A Apply knowledge of materiel sustainment
	TLIX4031A Apply knowledge of configuration management
	TLIX4032A Apply knowledge of technical regulatory framework
	TLIX4034A Apply technical risk management systems and techniques
	TLIX4035A Maintain technical data and information

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General elective units:

Field	Unit
E Communication and Calculation	PSPGOV406B Gather and analyse information
F Safety Management	BSBOHS407A Monitor a safe workplace
G Teamwork	BSBWOR402A Promote team effectiveness
L Resource Management	BSBMGT403A Implement continuous improvement
P Administration and Finance	BSBADM409A Coordinate business resources
	BSBCOM501B Identify and interpret compliance requirements
	BSBINM401A Implement workplace information system
	BSBRE401A Establish business networks
	BSBR401A Identify risk and apply risk management processes
	PSPGOV421A Exercise delegations

Field	Unit
	PSPPM401B Design simple projects PSPPM402B Manage simple projects PSPPM403B Close simple projects PSPPROC405C Dispose of assets
R Contract Procurement	PSPPROC411A Plan procurement PSPPROC412A Develop and distribute requests for offers PSPPROC413A Select providers and develop contracts PSPPROC414A Manage contracts TLIR4001A Monitor supplier performance
X Logistics	TLIX4033A Apply technical regulatory framework compliance management systems
U Environment	TLIU4001A Implement and monitor environmental protection policies and procedures

NOTES

BSB units have been imported from the BSB07 Business Services Training Package.

PSP units have been imported from the PSP04 Public Sector Training Package.