



Australian Government

Department of Education, Employment and Workplace Relations

TLIC807C Drive coach/bus

Release: 1

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Modification History

Not applicable.

Unit Descriptor

This unit involves the skills and knowledge required to drive a passenger coach/bus safely including systematic and efficient control of all coach/bus functions; monitoring of traffic and road conditions; management of coach/bus condition and performance; and effective management of hazardous situations. Assessment of this unit may be undertaken within a licensing examination conducted by, or under the authority of, the relevant state/territory Road Traffic Authority.

Application of the Unit

Driving must be carried out in compliance with the licence requirements and regulations of the relevant state/territory roads and traffic authority pertaining to the driving of a commercial coach/bus.

Driving is performed with limited or minimum supervision, with limited accountability and responsibility for self and others in achieving the prescribed outcomes.

Driving involves the application of routine vehicle driving principles and procedures to maintain the safety and operation of a commercial coach/bus across a variety of driving contexts.

Licensing/Regulatory Information

Refer to Unit Descriptor

Pre-Requisites

Not applicable.

Employability Skills Information

The required outcomes described in this unit of competency contain applicable facets of Employability Skills. The Employability Skills Summary of the qualification in which this competency is packaged will assist in identifying employability skill requirements.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the required performance needed to demonstrate achievement of the element. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

Elements and Performance Criteria

Element	Performance Criteria
1 Drive the coach	1.1 The coach/bus is started, steered, manoeuvred, positioned and stopped in accordance with traffic regulations and manufacturers instructions 1.2 Engine power is managed to ensure efficiency and performance and to minimise engine and transmission damage 1.3 Engine operation is maintained within the manufacturer's specified torque range and temperature through effective transmission use 1.4 Braking system of coach/bus is managed and operated to ensure effective control of the coach/bus under all conditions 1.5 Driving hazards are identified and/or anticipated and avoided or controlled through defensive driving 1.6 The coach/bus is driven in reverse, maintaining visibility and achieving accurate positioning 1.7 The coach/bus is parked, shut down and secured in accordance with manufacturers specifications, traffic regulations and workplace procedures 1.8 Appropriate procedures are followed in the event of a driving emergency
2 Monitor traffic and road conditions	2.1 The most efficient route of travel is taken through monitoring and anticipation of traffic flows and conditions, road standards and other factors likely to cause delays or route deviations 2.2 Traffic and road conditions are constantly monitored and acted upon to enable safe operation

and ensure no injury to people or damage to property, equipment, loads and facilities

3 Monitor and maintain coach/bus performance

- 3.1 Coach/bus performance is maintained through pre-operational inspections and checks of the coach/bus and ancillary equipment
- 3.2 Performance and efficiency of coach/bus operation is monitored during use
- 3.3 Defective or irregular performance or malfunctions are repaired or reported to the appropriate authority
- 3.4 Coach/bus records are maintained/updated and information is processed in accordance with workplace procedures

Required Skills and Knowledge

REQUIRED KNOWLEDGE AND SKILLS

This describes the essential knowledge and skills and their level required for this unit.

Required knowledge:

Relevant road rules, regulations, permit and licence requirements of the relevant state/territory road traffic authority

Relevant OH&S and environmental procedures and regulations

Coach/bus controls, instruments and indicators and their use

Coach/bus handling procedures

Workplace driving and operational instructions

Driving hazards and related defensive driving techniques

Procedures to be followed in the event of a driving emergency

Engine power management and safe driving strategies

Efficient driving techniques

Pre-operational checks carried out on coaches/buses and related action

Differences between transmission types

Map reading and road navigation techniques

Factors which may cause traffic delays and diversions and related action that can be taken by a driver

Principles of stress management when driving a vehicle

Causes and effects of fatigue on drivers

Factors which increase fatigue-related accidents

Fatigue management strategies including on-road techniques

Lifestyles which promote the effective long-term management of fatigue

Required skills:

Communicate effectively with others when driving a commercial coach or bus

Read and interpret instructions, procedures, information and signs relevant to the driving of a commercial coach or bus

Interpret and follow operational instructions and prioritise work

Complete documentation related to the driving of a commercial coach or bus

Operate electronic communication equipment to required protocol including on-board intercom and communications equipment

Work collaboratively with others when driving a commercial coach or bus

Adapt appropriately to cultural differences in the workplace, including modes of behaviour and interactions with others

Promptly report and/or rectify any identified problems, faults or malfunctions that may arise when driving a commercial coach or bus in accordance with regulatory requirements and workplace procedures

Implement contingency plans for unexpected events that may occur when driving a commercial coach or bus

Apply precautions and required action to minimise, control or eliminate hazards that may exist during the driving of a commercial coach or bus

Monitor work activities in terms of planned schedule

Modify activities depending on differing operational contingencies, risk situations and environments

Apply fatigue management knowledge and techniques

Work systematically with required attention to detail without injury to self or others, or damage to goods or equipment

Operate and adapt to differences in equipment in accordance with standard operating procedures

Select and use required personal protective equipment conforming to industry and OH&S standards

Monitor performance of coach or bus and its equipment and take appropriate action where required

Service coach or bus and its equipment in terms of maintenance schedule and standard operating procedures

Check and replenish fluids and carry out lubrication processes in the course of work activities

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required knowledge and skills, the range statement and the assessment guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

The evidence required to demonstrate competency in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria of this unit and include demonstration of applying:

the underpinning knowledge and skills

relevant legislation and workplace procedures

other relevant aspects of the range statement

Context of and specific resources for assessment

Performance is demonstrated consistently over a period of time and in a suitable range of contexts

Resources for assessment include:

a range of relevant exercises, case studies and other simulated practical and knowledge assessment, and/or

access to an appropriate range of relevant operational situations in the workplace

In both real and simulated environments, access is required to:

relevant and appropriate materials and/or equipment, and/or

applicable documentation including workplace procedures, regulations, codes of practice and operation manuals

Method of assessment

Assessment of this unit must be undertaken by a registered training organisation

As a minimum, assessment of knowledge must be conducted through appropriate written/oral tests

Practical assessment must occur:

through appropriately simulated activities at

the registered training organisation, and/or
in an appropriate range of situations in the
workplace

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance.

Type of vehicle includes:	all coaches and buses relevant to specific licence classifications
Driving may be carried out in typical road transport situations, including:	operations conducted at day or night typical weather conditions on the open road on a private road while at a depot, base or warehouse while at a client's workplace or work site
Vehicle handling procedures may include:	starting a vehicle steering and manoeuvring a vehicle accelerating and braking positioning and stopping a vehicle reversing a vehicle operating vehicle controls, instruments and indicators operating door opening and closing equipment using defensive driving techniques managing engine performance
Pre-operational checks may include:	visual check of vehicle checking and topping up of fluid levels checks of tyre pressures checks of operation of vehicle lights and indicators checks of brakes
Minor routine repairs may include:	replacement of blown globes in vehicle lights replacement of broken fan belt replacement of blown fuse replacement of door mirrors

Driving hazards may include (examples only):

- repairs to rear tail-light lens
- changing of tyres
- repair of tyre punctures
- replacement of broken coolant hose
- wet and iced roads
- oil on road
- animals and objects on road
- fire in vehicle
- leaking fuel
- faulty brakes
- parked vehicles on the road
- faulty steering mechanism on vehicle
- pedestrians crossing the road
- flooded sections of road
- windy sections of road
- foggy conditions

Factors that can cause traffic delays and diversions may include (examples only):

- traffic accidents
- flooded sections of road
- road damage
- bridge/tunnel damage
- road works
- building construction
- emergency situations such as bushfires, building fires, etc.
- road closures for special events such as marches, parades, sporting events, etc.
- holiday traffic
- road closures for utility works such as electricity, water, sewerage, telecommunications, gas, etc.

Depending on the type of organisation concerned and the local terminology used, workplace procedures may include:

- company procedures
- enterprise procedures
- organisational procedures
- established procedures

Documentation/records may include:

state/territory coach/bus driving licence requirements
state/territory road rules
workplace driving instructions and procedures
coach/bus manufacturers instructions, specifications and recommended driving procedures including pre-operational checks of coach/bus
emergency procedures
vehicle log book or record book (where required)

Applicable procedures and codes may include:

relevant state/territory roads and traffic authority driving regulations and licence requirements pertaining to coaches/buses
relevant state/territory road rules
relevant state/territory OH&S legislation
relevant state/territory fatigue management regulations
relevant state/territory environmental protection legislation

Unit Sector(s)

Not applicable.

Competency Field

C - Driving Vehicle