



Australian Government

TLIX5046 Carry out standard customs clearance practices

Release: 1

TLIX5046 Carry out standard customs clearance practices

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to carry out standard customs clearance practices in accordance with the current Australian Customs Act and amendments, as well as relevant legislative, regulatory and workplace requirements.

This unit applies to individuals working as a customs broker.

Work is undertaken in a range of environments, including small to large worksites in the customs broking industry.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

X – Logistics

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Identify consignment in accordance with current Australian Customs Act as

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Import consignments are identified in accordance with current Australian Customs Act and customs policies and procedures

amended	1.2 Consignments not requiring formal entry are identified and appropriate responses are implemented
	1.3 Consignments requiring formal entry are identified and appropriate responses are implemented
2 Identify and determine type of formal import declaration required and its role	2.1 Goods requiring an entry for home consumption are identified
	2.2 Goods requiring an entry for warehousing are identified
	2.3 Goods requiring an ex warehouse entry are identified
	2.4 Requirements of input fields on declarations are explained and implemented
	2.5 Regulatory authority for goods required to be entered/not entered is explained and complied with
3 Determine date of entry for home consumption	3.1 Date of entry for home consumption is identified in accordance with current Australian Customs Act
	3.2 Advance entry provisions of current Australian Customs Act are reviewed as required
4 Respond to customs queries on current lodged declarations	4.1 Authority for Red Line queries is identified and whether or not query is within scope is determined
	4.2 Liaison is undertaken with importer to obtain required information necessary to respond to query
5 Apply authority to deal process	5.1 Consignment status in integrated cargo system is verified
	5.2 Consignment is dealt with in accordance with the authority to deal
6 Apply process and authority required to withdraw an import declaration	6.1 Double entries are identified and withdrawn
	6.2 Other import declarations not required are withdrawn in accordance with provisions of the current Australian Customs Act and associated regulations
	6.3 Impact of withdrawal of an entry on rate of customs duty payable is interpreted

7 Apply customs controls on regulated premises

- 7.1 Differentiation is made between types of regulated premises
- 7.2 Processes applicable to movement permissions are followed
- 7.3 Fit and proper person check is explained
- 7.4 Security and access requirements for a regulated premise are complied with
- 7.5 Other licence conditions for a regulated premise are interpreted and applied
- 7.6 Requirements of failure to comply with licence conditions are explained to licence holder

8 Manage information

- 8.1 Records are stored in accordance with regulatory requirements and workplace procedures
- 8.2 Contingency plans for software application system are outlined and implemented in accordance with customs and workplace procedures and requirements

9 Comply with excisable and excise equivalent goods requirements

- 9.1 Excisable goods are identified
- 9.2 Excise equivalent goods are identified
- 9.3 Reporting requirements for excisable and excise equivalent goods are followed

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIX5046A Carry out standard customs clearance practices.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIX5046 Carry out standard customs clearance practices

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying procedures for compliance with customs and related legislation
- completing documentation related to work activities
- conducting calculations and appropriate adjustments as part of routine customs clearance operations
- identifying skills and knowledge required for developments in customs clearance practices
- interpreting and following operational instructions and prioritise work
- modifying activities depending on workplace contexts, risk situations and environments and taking appropriate initiative within allowable limits
- planning and organising work activities when carrying out customs clearance practices
- reading and interpreting current Australian Customs Act and amendments
- reading and interpreting relevant instructions, procedures and information
- recognising and dealing with routine issues that may arise during customs clearance operations
- selecting and using relevant computer/communications/office equipment and processes
- solving problems and routine issues.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- access requirements to a warehouse
- applicable legislation and regulations such as:
 - customs and related legislation for customs clearance functions
 - privacy legislation
- biosecurity issues that require action
- bonds
- customs controls on regulated premises
- depots
- different types of regulated premises
- documentation requirements for customs clearance practices
- ex warehouse entry format and process
- examination of cargo in a warehouse
- excise
- export of excise equivalent goods
- focus of operation of work systems, equipment, management and site operating systems required for customs clearance operations
- legislation establishing the duty rate
- movement permissions
- pathway requirements
- physical security of cargo in a warehouse
- process and authority required to withdraw an import declaration
- purpose of warehousing goods and obligations of warehouse proprietors to customs and relevant Australian Government functions
- relevant sections of customs and relevant legislation, regulations and codes of practice
- requirements for completing relevant documentation
- routine issues that may occur during customs clearance and appropriate action that can be taken to deal with these issues
- sale of goods in bond
- sources of information on new developments in customs clearance practices
- under bond approvals
- under bond movements, acquittals and out turn reports
- warehouses
- ways of learning skills and knowledge required for new developments in customs clearance practices
- workplace procedures and policies for customs clearance operations.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of

assessment.

As a minimum, assessment must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so. Where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include access to:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in industry.

Links

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