



Australian Government

TLIX4036 Analyse, advise on and carry out integrated border clearance transactions

Release: 1

TLIX4036 Analyse, advise on and carry out integrated border clearance transactions

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to analyse, advise on and carry out border clearance transactions.

It includes analysing complex interactions between component elements of the transactions, in accordance with customs and related legislation, and workplace requirements.

This unit applies to individuals working as a customs broker.

Work is undertaken in a range of environments including small to large worksites in the customs broking and international freight forwarding industries.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

X – Logistics

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Read and interpret documents for

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Documents for import transaction are reviewed and assessed for compliance with legislative and regulatory requirements

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| import consignment | <ul style="list-style-type: none">1.2 Australian Customs Act and/or other legislation is accessed and implications for import clearance is determined1.3 Missing or ambiguous documents and/or information is identified and client is advised |
| 2 Identify and analyse problems | <ul style="list-style-type: none">2.1 Requirements for import clearance transactions are analysed and concerns are identified and documented2.2 Implications and risks associated with identified concerns are assessed and recorded in accordance with workplace procedures |
| 3 Develop and review alternative solutions | <ul style="list-style-type: none">3.1 Appropriate alternative solutions to identified issues and problems are developed with due consideration to managing the risks involved, legislative requirements and client needs3.2 Comparative benefits and risks of alternative solutions are assessed and documented in accordance with workplace procedures3.3 Various options are reviewed in terms of their comparative benefits and risks and review outcomes are documented as required |
| 4 Select and justify solution | <ul style="list-style-type: none">4.1 Alternative solutions are developed based on review outcomes and preferred solution/s are selected4.2 Selection justification is documented in accordance with workplace procedures and policies, with due reference to compliance with all legislative requirements, selected solution benefits, risks involved and how they will be managed4.3 Critical issues identified during the review and assessment processes are discussed and cleared with relevant internal and external personnel as required |
| 5 Complete border clearance transaction | <ul style="list-style-type: none">5.1 Results of integrated border clearance transaction review are discussed with client5.2 Advice is provided to client on border clearance transaction, recommended solution and recommendation rationale5.3 Integrated border clearance transaction is completed in accordance with agreed approach, relevant legislative requirements and workplace procedures |
| 6 Document and record border | <ul style="list-style-type: none">6.1 Required documentation for integrated border clearance transaction is completed and verified in accordance with |

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| clearance transaction | legislative requirements and workplace procedures |
| | 6.2 Information is entered into appropriate systems as required |
| | 6.3 Records are made of integrated border clearance transaction and information on specific issues, problems and related solutions adopted, and action taken |
| | 6.4 Relevant information concerning integrated border clearance transaction is forwarded to client and relevant internal and external personnel, for compliance with customs and related legislation requirements, in accordance with workplace and organisational procedures |
| | 6.5 Integrated border transaction records are retained in accordance with customs and relevant legislative requirements, and workplace and organisational procedures |
| 7 Implement formal review mechanisms for dispute resolution | 7.1 Need for a formal review of a dispute related to a border transaction is identified in accordance with relevant legislative and regulatory requirements |
| | 7.2 Appropriate review mechanism for a dispute related to a border transaction is identified in accordance with relevant legislative and regulatory requirements |
| | 7.3 Identified review mechanism is implemented to resolve border transaction dispute in accordance with relevant legislative and regulatory requirements |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIX4036A Analyse, advise on and carry out integrated border clearance transactions.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIX4036 Analyse, advise on and carry out integrated border clearance transactions

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- developing and reviewing alternative solutions
- identifying and analysing problems that may arise in completing border clearance transactions
- identifying and resolving import prohibitions and restrictions
- reading and interpreting relevant instructions, procedures and information for analysing, advising on and conducting border clearance transactions
- reading and interpreting legislation
- reading and interpreting transaction request facts based on documentation presented
- selecting and justifying solutions to typical border clearance transaction problems.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- biosecurity requirements
- classification of a consignment in accordance with the Australian Customs Tariff Act
- commercial and shipping documentation
- current Incoterms
- customs and other legislation and policy relevant to the border clearance function
- documentation requirements for analysing, advising on and conducting integrated border clearance transactions
- duty concessions
- goods and services tax (GST)
- how to complete border clearance transaction
- issues relevant to a border clearance and appropriate action that can be taken to deal with such issues
- other indirect taxes, including dumping and countervailing, wine equalisation tax (WET),

luxury car tax (LCT)

- preferential trade agreements including free trade agreements
- sources of information on new developments in border clearance and related legislative requirements
- valuation of a consignment in accordance with the Customs Act
- ways of learning skills and knowledge required for new developments in border clearance and related legislative requirements.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in *the Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so. Where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include access to:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in the industry.

Links

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