



Australian Government

Assessment Requirements for TLIX0048

Apply codification and cataloguing processes and procedures

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and include:

- adhering to and applying relevant data collection, storage and retrieval requirements
- analysing and interpreting codification and cataloguing data to source information from external and internal sources
- applying relevant codification and cataloguing knowledge to work being performed and to solving problems
- drawing on information from a variety of sources using research, analysis and judgement to identify information that needs to be incorporated into codification and cataloguing data
- identifying relationships between organisational goals and recognising how own work contributes to achieving these goals
- incorporating feedback and analysis of information to overcome challenges or setbacks
- using appropriate information management systems.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and include knowledge of:

- codification and cataloguing administrative procedures
- codification and cataloguing data collection and storage requirements
- codification and cataloguing data storage and retrieval procedures
- configuration management
- integrated logistics support
- level of written communication required to prepare letters and reports
- materiel life cycle and materiel sustainment
- national stock number application and requirements
- North Atlantic Treaty Organisation (NATO) codification system
- organisational role relevant to codification and cataloguing
- safety, legislative and statutory requirements, including relevant environmental and sustainability issues
- technical regulatory framework.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation including legislation, regulations, codes of practice, workplace procedures and operation manuals.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>