



Australian Government

TLIU0001 Develop workplace policy and procedures for environmental sustainability

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to develop and implement workplace environmental sustainability policy and procedures.

It includes developing, communicating and implementing a workplace environmental sustainability policy as well as reviewing and modifying this policy when circumstances change.

Environmental sustainability policy can involve an integrated approach to sustainability, which includes environmental, economic and social aspects, or a narrower one to focus on each aspect individually.

This unit applies to individuals who address the knowledge, processes and techniques necessary to develop approaches to environmental sustainability within workplaces, including the development and implementation of policy.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

U – Environment

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Develop workplace

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Scope of policy is defined

- environmental sustainability policy**
- 1.2 Stakeholders are identified and consulted as a key component of the policy development process
 - 1.3 Strategies for minimising resource use, reducing toxic material and hazardous chemical use, and employing life cycle management approaches at all work stages are included in the policy
 - 1.4 Recommendations are made for policy options based on likely effectiveness, timeframes and cost
 - 1.5 Organisational commitment to environmental sustainability as an integral part of business planning and as a business opportunity is reflected in policy developed
 - 1.6 Appropriate methods of implementation are agreed
- 2 Communicate the policy**
- 2.1 Policy, including its expected outcomes, is promoted to key stakeholders
 - 2.2 Those involved in implementing the policy are informed of outcomes expected and activities to be undertaken, and responsibilities are assigned accordingly
- 3 Implement the policy**
- 3.1 Procedures to implement the policy are developed and communicated
 - 3.2 Resource efficiency continuous improvement strategies are implemented
 - 3.3 Provision for staff training to incorporate resource efficiency procedures is made
 - 3.4 Record systems for tracking continuous improvement in environmental sustainability approaches are established and responsibilities are assigned accordingly
- 4 Review policy implementation**
- 4.1 Outcomes are documented and feedback is provided to key personnel and stakeholders
 - 4.2 Success or otherwise of policy is investigated
 - 4.3 Records are monitored to identify trends that may require remedial action and are used to promote continuous improvement of performance
 - 4.4 Policy and/or procedures are modified as required to ensure required improvements are made

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIU4010A Develop workplace policy and procedures for sustainability.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>