



Australian Government

Assessment Requirements for TLIR5007 Manage international purchasing

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying relevant legislation and workplace procedures
- communicating and working effectively with others when managing international purchasing
- completing documentation related to work activities
- developing, implementing, managing and evaluating international purchasing strategies
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring and prioritising work activities in terms of planned schedule
- operating electronic communications equipment to required protocol
- reading and interpreting instructions, procedures, information and signs relevant to work activities
- reporting and/or rectifying identified problems, faults or malfunctions promptly, in accordance with regulatory requirements and workplace procedures
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements performance criteria and include knowledge of:

- agencies involved in arranging importation such as customs brokers, freight forwarders, logistics and transport companies and consultants
- commonwealth/state/territory government procurement guidelines
- contracting requirements
- disposals considerations
- equal employment opportunity, equity and diversity principles and legislation
- ethical issues
- financial and accounting issues relevant to the contract
- Incoterms
- international markets and cultural considerations relevant to purchasing in supplier countries
- legal aspects of negotiation
- legal considerations
- legislation, codes of practice and national standards including the Trade Practices Act, contract law, commercial law, quarantine legislation
- methods of payment applicable to international purchasing including barter and countertrade
- organisational procurement policies and practices for international purchasing
- procedures for accepting goods or services
- procurement approval processes
- procurement negotiation practices
- relevant insurance brokers and types of policies to cover risks
- relevant sections of national and state/ territory regulatory requirements and codes of practice relating to restrictions and prohibitions on imports
- requirements for completing relevant documentation
- source of information and assistance external to the organisation such as regulatory authorities, customs brokers, Austrade, state/territory government departments or agencies, chambers of commerce
- whole-of-life considerations.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations, current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals.
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Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>