



Australian Government

Assessment Requirements for TLIPC1005 Complete small store operations

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- adapting and modifying small store activities depending on workplace contexts, resources and environment
- applying relevant legislation and workplace procedures
- communicating effectively and using appropriate strategies when listening, questioning and receiving feedback
- communicating effectively verbally and in writing as required in small store operations
- identifying and correctly using communications and any other equipment and technology required to complete small store activities
- interpreting and following a set of instructions for small store operations
- keeping required records of small store operations
- planning a schedule to complete required workplace tasks
- recognising limitations, asking for help and seeking clarification or information about work requirements and procedures
- taking initiative and using appropriate techniques to problem solve and to complete tasks
- working cooperatively and collaboratively with others to complete small store tasks.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- how to identify stock and goods held in a small store
- mathematical operations and techniques needed to place orders, complete simple stocktakes, receive and check goods and stock, and pick and despatch goods and stock
- procedures for identifying and using relevant workplace technology when completing small store operations such as lifting equipment, calculators and computers

- procedures, policies and instructions for small store operations
- relevant workplace standards and duty of care requirements
- safe lifting and carrying policies and procedures
- typical problems involved in small store operations and appropriate action and solutions.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations, current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals.
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Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>