



Australian Government

TLIPC1002 Adapt to work requirements in the transport and logistics industry

Release: 1

TLIPC1002 Adapt to work requirements in the transport and logistics industry

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to adapt to work requirements in the transport and logistics industry, in accordance with relevant legislative and regulatory requirements.

It includes managing own learning, adapting and demonstrating appropriate work practices, working within organisational requirements, and identifying industry sectors, products and services.

This unit is an integrating unit because it provides an introduction to all transport and logistics industry sectors.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

PC – Pathways Certificate

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Manage own learning

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Personal goals or vision are considered and articulated

1.2 Opportunities for learning new ideas and techniques in relation to personal goals are identified

- 1.3 Personal learning needs and skill gaps are recognised
- 1.4 Opportunities for skills development activities are identified in liaison with relevant personnel
- 1.5 Range of learning tools and practices are accessed and applied to the job
- 1.6 Advantage is taken of on-the-job and off-the-job learning opportunities
- 2 Adapt to and demonstrate appropriate work practice**
 - 2.1 Work requirements are identified and interpreted with advice from appropriate persons
 - 2.2 Appropriate dress and behaviour is observed in the workplace
 - 2.3 Work and personal priorities are identified and a balance is achieved
 - 2.4 Time management strategies are applied to work duties
 - 2.5 Interactions with others is tailored to take into account different backgrounds, cultures and languages
- 3 Work within organisational requirements**
 - 3.1 Organisational requirements and key workplace activities are identified
 - 3.2 Relevant workplace policies and guidelines are identified and applied to work undertaken
 - 3.3 Range of organisational and industry values are identified
 - 3.4 Uncertainties are discussed with key personnel and clarified
- 4 Identify industry products and services**
 - 4.1 Industry products are identified
 - 4.2 Industry services are identified
 - 4.3 Appropriate standards of customer service are identified across each industry sector
 - 4.4 Quality standards for products and services as identified by the industry are clarified

5 Identify industry sectors

- 5.1 Main industry sectors, their key activities and the way in which they interrelate are identified
- 5.2 Industry sector roles and responsibilities are clarified
- 5.3 Industry representatives and their roles are clarified
- 5.4 Issues or events impacting on the industry are outlined

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIPC1002A Adapt to work requirements in the transport and logistics industry.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIPC1002 Adapt to work requirements in the transport and logistics industry

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- adapting and modifying activities depending on differing workplace contexts and environments
- applying relevant industrial, workplace or other legislative requirements and procedures
- communicating effectively and using appropriate strategies when listening, questioning and receiving feedback
- recognising limitations, asking for help and seeking clarification or information about work requirements and procedures
- using time management strategies
- using workplace technology.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- current transport and logistics industry events, activities, products and services
- learning opportunities in the workplace
- time management strategies and appropriate workplace etiquette
- workplace equipment, tools and other technologies used in the transport and logistics industry, and where and how to obtain information and instructions on their safe use and basic care and servicing
- workplace policies, procedures and guidelines, including environmental sustainability aspects.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations, current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals.
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Links

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