



Australian Government

TLIO0004 Maintain security of railway property and revenue

Release: 1

TLIO0004 Maintain security of railway property and revenue

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to maintain the security of railway property and revenue in accordance with regulatory and workplace requirements.

It includes monitoring and maintaining security of railway property, securing revenue and securing railway property.

Work is performed under some supervision, generally within a team environment.

Work involves the application of regulatory requirements and workplace procedures when maintaining the security of railway property and revenue, as part of workplace activities in the transport and allied industries.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not Applicable

Competency Field

Not applicable.

Unit Sector

Rail sector.

Elements and Performance Criteria

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1 Monitor and maintain the security of railway

1.1 Workplace security procedures are identified and followed

1.2 Team members are informed of workplace security procedures

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|----------------------------------|---|
| property | <ul style="list-style-type: none">1.3 Team members are provided with feedback about implementing security procedures1.4 Hazards are identified, risks are assessed and control measures are implemented1.5 Security of railway property is monitored and situations, behaviour or other evidence indicating a possible breach of security are recorded and reported in accordance with workplace procedures and relevant regulatory requirements1.6 Matters that may potentially affect railway security are reported in accordance with workplace policy and procedures |
| 2 Secure revenue | <ul style="list-style-type: none">2.1 Reconciliation procedures are followed, and full and correct documentation is completed and processed2.2 Legal and regulatory requirements for stock and revenue handling are followed2.3 Security of point-of-sale and payment device and keys is maintained in accordance with workplace procedures |
| 3 Secure railway property | <ul style="list-style-type: none">3.1 All moveable items are identified and secured in accordance with workplace asset security and management procedures3.2 Risks of theft are identified and measures are taken to minimise theft of easily stolen railway property in accordance with workplace procedures3.3 Records of actions taken to secure railway property are maintained in accordance with workplace requirements |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the TLI Transport and Logistics Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIO3015 Maintain security of railway property and revenue.

Links

Companion Volume Implementation Guide -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIO0004 Maintain security of railway property and revenue

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying relevant workplace procedures
- communicating, working, consulting and negotiating effectively with others when maintaining the security of railway property and revenue
- completing documentation related to the security of railway property and revenue
- identifying job hazards and taking required actions to minimise, control or eliminate identified hazards
- interpreting and following operational instructions and prioritising work
- maintaining point-of-sale and payment device
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring performance of security equipment and taking appropriate actions
- monitoring work activities in terms of planned schedule
- reporting and/or rectifying identified problems promptly in accordance with regulatory requirements and workplace procedures
- selecting and using relevant equipment and materials
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- revenue handling procedures
- communication and negotiation requirements for maintaining the security of railway property and revenue
- equipment and materials used when maintaining the security of railway property and revenue, and precautions and procedures that should be followed in their use
- insurance and public liability implications
- point-of-sale and payment device
- problems that may occur when maintaining the security of railway property and revenue, and appropriate actions that can be taken to resolve these problems
- workplace procedures and policies for maintaining the security of railway property and revenue, including:
 - reporting and recording requirements
 - regulations and codes of practice
 - security management plan
 - work health and safety (WHS)/occupational health and safety (OHS) procedures and guidelines
- workplace security layout, systems and requirements.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate rail workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals.

Links

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