



Australian Government

TLIL5065 Roster train crews

Release: 1

TLIL5065 Roster train crews

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to roster train crews for duty in accordance with legislative, regulatory and organisational requirements.

It includes knowledge of rostering techniques, communicating rosters to train crew, and the administrative systems that are used in the rostering function.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

L – Resource Management

Unit Sector

Not applicable.

Elements and Performance Criteria

Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
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| 1 Plan for train crew rostering | <ul style="list-style-type: none">1.1 Purposes of rostering train crew are identified and explained1.2 Steps associated with rostering are identified, explained and followed1.3 Equipment and resources required for train crew rostering are identified, explained and acquired1.4 Information resources required for train crew rostering are identified, explained and accessed |
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- 1.5 Hazards are identified, risks are assessed and control measures are implemented
 - 1.6 Rules, guidelines, boundaries and/or constraints associated with train crew rostering are identified, explained, followed and/or accommodated
 - 1.7 Source of rules, guidelines, boundaries and/or constraints associated with train crew rostering are identified, explained and consulted
 - 1.8 Need to verify and question, and the source to obtain verification of the rules, guidelines, boundaries and/or constraints are identified and explained
- 2 Compile train crew roster**
- 2.1 Computer software and hardware associated with train crew rostering are identified, explained and used
 - 2.2 Administrative or paper work associated with train crew rostering is identified, explained and completed
 - 2.3 Paper based, electronic based and verbal based train crew rostering communications methods are identified, explained and used appropriately
 - 2.4 Verbal procedures for communicating train crew rostering information, including confidentiality, are identified, explained and implemented
 - 2.5 Procedures to obtain managerial authorisation of train crew roster are followed
 - 2.6 Potential issues that may need to be resolved when compiling a train crew roster are identified and explained
 - 2.7 Range of methods to resolve identified potential issues are developed and implemented
 - 2.8 Calculations are undertaken to ensure optimal roster is produced
- 3 Update train crew roster**
- 3.1 Need to update a train crew roster is identified, explained and acted upon
 - 3.2 Procedures and communications for updating a train crew roster are identified, explained and followed
 - 3.3 Train crew roster is formally reviewed periodically
 - 3.4 Procedures to obtain managerial authorisation of train crew

roster change are followed

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIL5065A Roster train crews.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>