



Australian Government

TLIL4058 Plan a career in logistics

Release: 1

TLIL4058 Plan a career in logistics

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to undertake planning related to one's own career in various contexts in the transport and logistics industry.

It includes self-assessing skills and abilities, investigating possible career opportunities, developing and implementing a career plan and monitoring progress against the plan.

The unit generally applies to individuals who wish to develop their own career paths, at whatever level, within the industry.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

L – Resource Management

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes.	Performance criteria describe the performance needed to demonstrate achievement of the element.
1 Conduct self-assessment	1.1 Life and work experiences, current and potential abilities are identified and ranked in order of importance
	1.2 Personal values and preferences relating to future careers are explored
	1.3 Personal profile is prepared that identifies career related characteristics

2 Identify possible career opportunities

- 2.1 Careers are researched to identify those with potential for longevity, and their requirements are identified
- 2.2 Information sources are identified and explored for indicators, trends and information on potential career opportunities
- 2.3 Existing and emerging careers are assessed and their skill, knowledge and/or qualification requirements are identified
- 2.4 Existing career pathways and experience required are identified
- 2.5 Nature of the workforce, future trends and opportunities are analysed, and associated skill needs are identified

3 Develop and implement career plan

- 3.1 Preferred future career and associated skill requirements are identified and compared with current strengths
- 3.2 Gap analysis is undertaken to identify skills common to both preferred future career and organisational requirements
- 3.3 Career goals are established and career plan is developed that identifies immediate priorities as well as a longer-term strategy for gaining experience and developing skills
- 3.4 Career development activities are initiated in accordance with career plan and organisational legislation, policy and procedures

4 Monitor progress

- 4.1 Acquisition of skills and experience is monitored and feedback is obtained on achievement of performance requirements
- 4.2 Feedback is considered and integrated as necessary into career plan
- 4.3 Organisational requirements are monitored and career plan is adjusted to take account of new information, environment/culture
- 4.4 Preferred career requirements and progress towards career goals are monitored and adjusted as required

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIL4058A Plan a career in logistics.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIL4058 Plan a career in logistics

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- analysing strengths, weaknesses, opportunities, threats (SWOT)
- applying relevant legislation and workplace procedures
- completing relevant documentation
- developing strategies for managing one's own career
- managing personal change and planning
- reflecting on own competencies and performance
- undertaking appropriate research and questioning related to career planning.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- career development options
- changing demographics and workforce skill needs and trends
- legislation, policies and procedures relating to career development including work health and safety (WHS)/occupational health and safety (OHS) and environment
- methods of self-assessment used to identify values, preferences, skills, knowledge
- organisational planning for human resources at a strategic level
- performance management principles and strategies
- strategic approach to career planning
- succession planning principles, approaches and strategies.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in industry.

Links

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