



Australian Government

Assessment Requirements for TLIL0001

Apply effective staff and resource allocation

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and include:

- allocating human and equipment resources in a timely manner to achieve delivery service contractual obligations
- analysing data in relation to resource usage against targets and organisational benchmarks
- analysing resource usage to determine level of performance achieved against target
- applying map reading and route interpretation to determine routes, distances, fuel requirements and route hazards
- confirming contract requirements with stakeholders
- consulting stakeholders for feedback in relation to resource usage and effective delivery of service
- determining requirements for permits given relevant route to be taken for delivery service
- developing contingencies during allocation process to ensure delivery service
- documenting and recording data of resource allocation in relation to fatigue management
- entering data into relevant management system for tracking of currency of operator qualifications
- facilitating and relaying allocation of resources to relevant stakeholders for effective delivery service
- identifying relevant resource requirements given appropriate parameters of job/work requirements
- identifying routine and potential unplanned services that impact delivery service
- implementing actions if resource usage is off target
- implementing systems for monitoring of resource usage
- interpreting work health and safety (WHS)/occupational health and safety (OHS)/occupational safety and health (OSH) and regulatory requirements in preparing allocation for relevant delivery service
- monitoring resource usage against targets and organisational benchmarks
- preparing shifts and schedules that meet workplace procedures and relevant regulatory requirements
- rectifying identified issues and problems during allocation process
- reporting of resource usage to relevant person/s
- reviewing and amending current operational procedures

- verifying relevant permits out of specification and actioning accordingly on a timely basis.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- alcohol and drug regulations
- analysis techniques
- cargo and equipment types
- cargo types
- communication techniques
- continuous improvement techniques
- fatigue management requirements
- navigation routes and map reading techniques
- operational parameters in relation to resourcing and costing
- operational procedures
- permit requirements
- Heavy Vehicle National Law regulatory requirements
- relevant management system for tracking employee qualification data
- relevant management system for tracking resource usage
- WHS/OHS/OSH regulations
- workplace procedures.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Assessment must occur in workplace operational situations. Where this is not appropriate, assessment must occur in simulated workplace operational situations that reflect workplace conditions.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>