



Australian Government

TLIF3085 Apply local incident response procedures

Release: 2

TLIF3085 Apply local incident response procedures

Modification History

Release 2. This is the second release of this unit of competency in the TLI Transport and Logistics Training Package:

- Minor word change in Knowledge Evidence
- Minor statement changes in Assessment Conditions.

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to apply local incident response procedures in accordance with relevant regulations and workplace procedures.

It involves applying basic emergency response principles when dealing with incidents within a defined local area. It also includes responding to an incident, carrying out incident response activities and completing follow-up actions.

Work must be carried out in compliance with relevant regulations and emergency workplace procedures concerning actions to be taken in an emergency.

Work is performed under minimal supervision.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

F – Safety Management

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

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| 1 Respond to incident | 1.1 Details of incident are received, assessed and confirmed |
| | 1.2 Hazards are identified, risks assessed and control measures implemented |
| | 1.3 Immediate response requirements are identified and actioned in accordance with organisational procedures |
| | 1.4 Communication is established with network control personnel and instructions are followed in accordance with organisational policies and procedures |
| 2 Perform incident response activities | 2.1 Incident response activities are carried out in accordance with organisational policies and procedures |
| | 2.2 Assistance is provided in accordance with worker duty of care responsibilities and organisational requirements |
| | 2.3 Assistance is provided to relevant authorities in accordance with organisational policies and legislative requirements |
| | 2.4 Information is collected and passed on to relevant personnel in accordance with organisational procedures |
| 3 Complete follow-up actions | 3.1 Details of incident are collected, recorded and managed in accordance with organisational procedures |
| | 3.2 Contribution is made to debrief process and recommendations are prepared and submitted, as required |
| | 3.3 Documentation relating to the implementation and coordination of incident responses is completed in accordance with organisational procedures |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work

environment.

Unit Mapping Information

This unit replaces and is equivalent to TLIF3085A Apply local incident response procedures.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIF3085 Apply local incident response procedures

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying incident response procedures
- applying relevant legislation and workplace procedures
- carrying out incident response activities
- collaborating with others
- communicating clearly and effectively with others
- completing follow-up actions
- completing relevant documentation
- interpreting and following operational instructions and prioritising work
- operating electronic communications equipment to required protocol
- reading and interpreting relevant instructions, procedures and information
- responding to an incident.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- emergency response management plan
- layout of area under control and potential obstacles for responding parties
- organisational procedures and policies for responding to incidents, including procedures for responding to and providing practical assistance where required
- procedures for contacting emergency services personnel and other relevant stakeholders
- relevant legislation, regulations, codes of practice, procedures and guidelines concerning incident response
- relevant work health and safety (WHS)/occupational health and safety (OHS) legislation, regulations, codes of practice, procedures and guidelines

- risks, hazards and related precautions to control risk
- types of incidents that can occur and appropriate actions to be taken in each case.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include:

- a range of relevant exercises, case studies and/or other simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation including emergency management plan, workplace procedures, regulations, codes of practice and operation manuals.

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