



Australian Government

TLIF3013 Coordinate breakdowns and emergencies

Release: 2

TLIF3013 Coordinate breakdowns and emergencies

Modification History

Release 2. This is the second release of this unit of competency in the TLI Transport and Logistics Training Package:

- Performance Evidence updated and minor word changes in Knowledge Evidence
- Minor statement changes in Assessment Conditions.

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to coordinate breakdowns and emergencies when driving or monitoring a commercial vehicle on a transport network, in accordance with relevant licensing requirements and regulations.

It includes evaluating breakdown and emergency situations, consulting with relevant personnel/emergency authorities, coordinating activities at a breakdown/emergency site, and completing all required reports and documentation.

Work is performed with limited or minimum supervision. It involves judgement and discretion when coordinating breakdowns and emergencies that occur when driving a commercial vehicle.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

F – Safety Management

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential Performance criteria describe the performance needed to

outcomes.

demonstrate achievement of the element.

- | | |
|--|--|
| 1 Evaluate breakdown and emergency situations | 1.1 Causes and effects of breakdown/emergency situations are identified and clarified

1.2 Breakdown/emergency coordination procedures are applied in accordance with workplace policies

1.3 Assistance is provided to injured persons within limitations of duty of care responsibilities and workplace requirements

1.4 Load is identified and nature of risks and hazards are established and communicated to relevant authorities

1.5 Appropriate precautions and actions are taken where load is identified as including dangerous goods, explosives or hazardous substances, in accordance with relevant codes of practice, regulations and related procedures |
| 2 Consult with relevant persons and authorities | 2.1 Details of causes and effects of breakdown/emergency are reported in accordance with workplace procedures

2.2 Assistance and cooperation is provided to relevant authorities within legal and workplace limitations

2.3 Information about breakdown/emergency is obtained and/or exchanged in accordance with legal and workplace requirements |
| 3 Coordinate breakdown and emergency situations | 3.1 Suitable measures are taken to control, warn, stop or divert traffic at breakdown/emergency site

3.2 Personal security precautions are taken in accordance with workplace procedures

3.3 Assistance is requested to minimise possibility of further damage to persons or property, in accordance with workplace policy, and relevant rules and regulations

3.4 Appropriate measures are taken to control and protect breakdown/emergency site

3.5 Traffic at breakdown/emergency site is controlled, as required, in accordance with regulatory requirements and workplace procedures |
| 4 Complete documentation | 4.1 Required breakdown/emergency documentation and report procedures and processes are confirmed |

- 4.2 Documentation and reports are filled in legibly and proofread
- 4.3 Documentation and reports are processed in accordance with workplace requirements

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Unit Mapping Information

This unit replaces and is equivalent to TLIF3013A Coordinate breakdowns and emergencies.

Links

Companion Volume Implementation Guides are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIF3013 Coordinate breakdowns and emergencies

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying precautions and required action to minimise, control or eliminate identified hazards
- applying relevant legislation and workplace procedures
- communicating effectively with others
- controlling traffic at breakdown or emergency site
- identifying and correctly using emergency equipment at breakdown or emergency site
- identifying containers and goods coding, markings and emergency information panels
- interpreting and following operational instructions and prioritising work
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring work activities in terms of planned schedule
- operating and adapting to differences in equipment in accordance with workplace procedures
- operating electronic communications equipment to required protocol
- reading and interpreting relevant instructions, procedures, information and signs
- working collaboratively with others when coordinating a response to a breakdown or emergency
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- characteristics of various dangerous goods/explosives/hazardous substances and their implications in breakdown and/or emergency situations
- duty of care requirements in a breakdown and/or emergency situation

- procedures to be followed in a breakdown and/or emergency including emergency response plan
- relevant work health and safety (WHS)/occupational health and safety (OHS) and environmental procedures and regulations
- relevant state/territory road traffic authority road rules, regulations, permit and licensing requirements
- risks and hazards that can exist in breakdown and/or emergency situations and related precautions to control the risks
- types of breakdowns and emergencies that can occur when driving a vehicle and appropriate action that can be taken in each case
- types of emergency equipment, their purpose and the procedures for their use.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals.

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