



Australian Government

TLIF0080 Implement and monitor the safety duties of transport activities (Chain of Responsibility)

Release: 1

TLIF0080 Implement and monitor the safety duties of transport activities (Chain of Responsibility)

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to monitor the safety of transport activities.

It includes determining and monitoring chain of responsibility features in the Heavy Vehicle National Law (HVNL) or applicable state/territory law and regulations. It also involves administering and monitoring chain of responsibility workplace policies and procedures, and identifying and reporting chain of responsibility risks.

Job functions

This unit applies to any person who has influence or control responsibilities of a business' transport activities, hazards, risks and risk control under any of the following job functions:

- consignor - consign goods for transport by a heavy vehicle
- operator - direct the control and use of a heavy vehicle
- employer - employ a heavy vehicle driver
- prime contractor - engage someone to drive a heavy vehicle under a contract for services
- loader - load a heavy vehicle
- loading manager - manage premises where five or more heavy vehicles are loaded or unloaded each day
- packer - pack or assemble goods for transport in a heavy vehicle
- consignee - receive goods delivered by a heavy vehicle
- scheduler - schedule the transport of goods and passengers in a heavy vehicle, or schedule a driver's work and rest hours
- unloader - unload a heavy vehicle.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

F – Safety Management

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Determine chain of responsibility features in the HVNL or applicable state/territory law and regulations

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1** Transport activities and parties in the chain of responsibility are determined
 - 1.2** Principle of shared responsibility obligations within chain of responsibility in the HVNL or applicable state/territory law and regulations are determined
 - 1.3** Primary duty of parties in the chain of responsibility as outlined in the HVNL or applicable state/territory law and regulations are explained
 - 1.4** So far as reasonably practicable or reasonable steps compliance with chain of responsibility as outlined in the HVNL or applicable state/territory law and regulations are explained
 - 1.5** Breaches and penalties for failure to comply with chain of responsibility as identified in the HVNL or applicable state/territory law and regulations are explained
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- 2 Monitor chain of responsibility obligations in the HVNL or applicable state/ territory law and regulations**
 - 2.1** Workplace policies, procedures and other documents relevant to ensuring the safety of transport activities as they apply to job functions are identified and monitored
 - 2.2** Methods and requirements to facilitate and ensure management of speed, fatigue and other business practices are monitored in accordance with job functions and workplace procedures
 - 2.3** Methods to calculate and assess vehicle dimension and mass limits are monitored in accordance with job functions and workplace procedures

- 2.4** Methods to ensure loads are secured are monitored in accordance with standards and workplace procedures
 - 2.5** Heavy vehicles safety standards and vehicle maintenance are identified and monitored in accordance with workplace procedures
 - 2.6** Transport activity risks are identified, assessed and risk control measures implemented and monitored in accordance with workplace procedures
 - 2.7** Workplace records relating to transport activities are implemented, monitored, reviewed and reported in accordance with workplace requirements and industry practice
- 3 Administer and monitor chain of responsibility workplace policies and procedures**
 - 3.1** Workplace procedures and industry practices for reporting transport activities risks are identified and implemented
 - 3.2** Workplace policies and procedures relating to chain of responsibility and associated changes are communicated to all staff and parties in the chain of responsibility
 - 3.3** Application of workplace policies and procedures relating to chain of responsibility is monitored to ensure compliance with transport activity obligations
 - 3.4** Appropriate actions are taken when non-compliances with chain of responsibility requirements are identified
- 4 Undertake due diligence activities**
 - 4.1** Transport activities risks and safety duties are identified in accordance with job functions and workplace procedures
 - 4.2** Current hazards and risk information is analysed in a timely manner and appropriate mitigation actions considered in accordance with job functions and workplace procedures
 - 4.3** Resources are allocated in accordance with job functions and workplace procedures
 - 4.4** Risk control measures are implemented, monitored, and reviewed, and mitigation processes verified in accordance with workplace procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Unit Mapping Information

This unit replaces and is equivalent to TLIF0014 Monitor the safety of transport activities (Chain of Responsibility).

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIF0080 Implement and monitor the safety duties of transport activities (Chain of Responsibility)

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and includes:

- applying and monitoring workplace policies and procedures relating to safety of transport activities (chain of responsibility) in a supervisory function reflecting a minimum of four weeks
- applying applicable state/territory law and regulations
- applying chain of responsibility obligations relating to own job functions on a minimum of three occasions
- assessing the likelihood and consequences of harm relating to own job functions on a minimum of three occasions
- completing safety documentation of identified transport activities of a heavy vehicle risks on a minimum of three occasions, each about a different type of risk
- ensuring safety of transport activities on road
- identifying heavy vehicle transport activities risks
- implementing relevant risk control measures relevant to the job functions in accordance with workplace procedures on a minimum of three scenarios
- mapping business end to end transport activities including inbound and outbound on at least one occasion
- monitoring, reporting and continuous improvement of transport activity hazards, risks and risk control measures including:
 - collecting information
 - consultation with parties with shared responsibilities
 - identifying relevant information
 - identifying who should receive information - reporting lines
 - interpreting information and what actions to take
 - providing feedback
- reporting and recording direct observations and actions taken to address risks to the relevant person in accordance with workplace procedures on a minimum of three occasions.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of

the requirements of the elements and performance criteria and include knowledge of:

- actions required when possible risks of the transport activity of a heavy vehicle are identified
- assurance provisions in relations to contracting and third party interactions
- consideration of external factors in managing speed and fatigue
- due diligence includes:
 - acquire and keep up to date on knowledge about the safe conduct of transport activities
 - identify the nature of the legal entity's transport activities and the hazards and risks associated with those activities
 - ensure that appropriate resources are allocated and used to eliminate or minimise those hazards and risks
 - verify the control measures implemented are effective
- duties:
 - chain of responsibility (CoR) parties having the same primary duty
 - safety duties include:
 - primary duty
 - executive duty
- functions of driver and how they relate to transport activities including level of influence and control
- functions including:
 - duties within the individual's own function
 - duties performed by others under the individual's supervision
 - duties that influence or direct other parties in the chain of responsibility
- heavy vehicle work and rest requirements
- how to ensure safety of transport activities on road inclusive of risk management principles
- impact of crossing legislative jurisdictions
- methods, industry standards and requirements to ensure safety of transport activities including fatigue, speed, load restraint, mass, dimension and heavy vehicle maintenance and how they relate to transport activity job functions
- parties in the chain of responsibility and the concept of level of influence and control
- potential consequences of non-compliance with the applicable heavy vehicle state/territory law and regulations
- primary duty and executive duty obligations
- primary duty lies mainly with a business, rather than an individual employee carrying out the job functions
- principal obligations relating to chain of responsibility in the Heavy Vehicle National Law (HVNL) or applicable state/territory law and regulations including:
 - consideration of traffic conditions in managing speed and fatigue
 - fatigue, work and rest times
 - securing loads
 - vehicle dimension and load limits
- risks and associated performance of the job functions in relation to safety of a heavy vehicle on a road

- safety based on definitions of public risk, safety risk and public safety
- ten defined CoR functions
- transport activities including business practices as defined by the HVNL or applicable state/territory law and regulations
- what constitutes a shared duty, reasonably practicable, a risk, risk control and heavy vehicle transport activity as they apply to a range of job functions
- what constitutes an unreasonable request
- where to locate current information relating to heavy vehicle transport activities including:
 - codes of practices
 - fatigue-regulated heavy vehicle and definitions
 - heavy vehicle standards
 - securing loads, load placement and load restraint
 - vehicle dimension and mass limits
- workplace policies and procedures for own job function and the range of job functions for which own job function is responsible.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation including legislation, regulations, codes of practice, workplace procedures and operation manuals.

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