



Australian Government

TLIF0025 Follow work health and safety procedures

Release: 1

TLIF0025 Follow work health and safety procedures

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to follow work health and safety (WHS)/occupational, health and safety (OHS) procedures.

It includes following workplace procedures for hazard identification and risk control, contributing to WHS/OHS management arrangements and completing WHS/OHS records.

Work is performed under some supervision generally within a team environment. It involves applying established WHS/OHS and hazard minimisation principles and procedures to conduct workplace activities.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

F – Safety Management.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Follow workplace procedures for hazard identification and risk

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Legislation and workplace procedures for dealing with incidents, hazards and emergencies are identified and followed

control

- 1.2** Legislation and workplace procedures for WHS/OHS and related work instructions for controlling risks in a workplace are followed
- 1.3** External hazards to the workplace are identified and appropriate actions taken
- 1.4** Hazards in the workplace are identified and appropriate actions taken to report them and to minimise or eliminate risk to personnel, workplace and the environment
- 1.5** Hygiene practices, health and wellbeing for self and others is implemented, monitored and reported
- 1.6** Procedures necessary for entry into restricted areas requiring permits are known
- 1.7** Personal protection equipment (PPE) is checked and correctly used in accordance with safety practices and procedures
- 1.8** Containers and goods coding, markings and emergency information panels are identified and understood

2 Contribute to WHS/OHS compliance

- 2.1** WHS/OHS issues and identified safety hazards are raised with designated personnel in accordance with relevant WHS/OHS legislation and workplace procedures
- 2.2** Contributions to managing WHS/OHS in the workplace are made in accordance with relevant legislation and workplace procedures
- 2.3** Assigned housekeeping duties are conducted in accordance with workplace procedures
- 2.4** WHS/OHS records are completed and maintained in accordance with relevant legislation and workplace procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work

environment.

Non-essential conditions can be found in the TLI Transport and Logistics Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIF1001 Follow occupational health and safety procedures.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIF0025 Follow work health and safety procedures

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria on at least one occasion and include:

- applying action to minimise, control or eliminate hazards that may exist during work activities
- applying relevant legislation and workplace procedures
- completing documentation related to work health and safety (WHS)/occupational health and safety (OHS) in the workplace
- following WHS/OHS workplace procedures
- identifying containers and goods coding, markings and emergency information panels
- interpreting relevant safety-related information, workplace procedures and codes of practice
- reporting identified problems, faults or malfunctions in accordance with relevant legislation and workplace policies and procedures
- selecting, checking and using required personal protective equipment (PPE) conforming to industry and WHS/OHS standards
- working collaboratively with others when following WHS/OHS procedures.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and include knowledge of:

- emergency and evacuation procedures and appropriate responsibilities
- employee assistance or wellbeing programs
- housekeeping standards and procedures
- manual and mechanically-assisted lifting and load shifting procedures
- personal hygiene practices
- procedures for handling broken or damaged equipment
- recognition of HAZCHEM symbols and implications for safe work and storage
- relevant terms used in safety data sheets (SDS)/material safety data sheets (MSDS)
- relevant WHS/OHS procedures and guidelines
- reporting procedures for unsafe situations, fire hazards, broken or damaged equipment or fittings, sickness and accidents

- site layout and obstacles
- WHS/OHS warning signs and signals.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment and PPE currently used in industry
- applicable documentation, including legislation, regulations, codes of practice, workplace procedures and operation manuals.

Links

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