



Australian Government

TLIF0003 Develop and implement policies and procedures to ensure chain of responsibility compliance

Release: 1

TLIF0003 Develop and implement policies and procedures to ensure chain of responsibility compliance

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to ensure workplace compliance with chain of responsibility legislation in relation to heavy vehicle laws and regulations.

It includes explaining the chain of responsibility features in the Heavy Vehicle National Law (HVNL) and regulations or applicable state/territory law and regulations.

It also involves ability to identify the requirements for and to develop, implement and review, workplace policies and procedures for chain of responsibility.

Work is performed under minimum supervision generally as a manager.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

F – Safety Management

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Explain chain of responsibility features in the Heavy Vehicle National Law and regulations or applicable state/ territory law

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Principal obligations relating to chain of responsibility in the Heavy Vehicle National Law (HVNL) and regulations or applicable state/territory law and regulations are identified

and regulations

1.2 Principal duties of each party in the chain of responsibility as outlined in the HVNL and regulations or applicable state/territory law and regulations are explained

1.3 Breaches and penalties for each party for failure to comply with chain of responsibility as outlined in the HVNL and regulations or applicable state/territory law and regulations are explained

1.4 Reasonable steps to be followed by each party to comply with chain of responsibility as outlined in the HVNL and regulations or applicable state/territory law and regulations are explained

2 Develop and implement workplace policies and procedures for chain of responsibility

2.1 Activities relating to chain of responsibility in the HVNL and regulations or applicable state/territory law and regulations, are embedded into workplace policies, procedures and recording requirements in consultation with relevant stakeholders

2.2 Policies, procedures and recording requirements relating to chain of responsibility are implemented in the workplace

3 Review workplace policies and procedures relating to chain of responsibility

3.1 Workplace policies and procedures relating to chain of responsibility are monitored and reviewed

3.2 Records and information relevant to chain of responsibility are analysed and reviewed

3.3 Changes and amendments are made to policies, procedures and recording requirements to maintain chain of responsibility compliance

3.4 Changes to workplace policies and procedures relating to chain of responsibility are communicated to relevant stakeholders

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces but is **not** equivalent to TLIF4094A Ensure compliance with chain of responsibility.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIF0003 Develop and implement policies and procedures to ensure chain of responsibility compliance

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- checking how staff implement required policies and procedures
- ensuring continuous quality improvement of relevant policies, procedures and recording requirements to maintain chain of responsibility compliance
- liaising with relevant stakeholders as required
- producing policies and procedures that ensure workplace compliance with chain of responsibility in relation to heavy vehicle laws and regulations.
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Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria include knowledge of:

- action required when possible breaches of the chain of responsibility are identified
- consequences of non-compliance with the chain of responsibility
- methods and requirements to ensure management of fatigue, speed, load restraint, mass and dimension
- parties in the chain of responsibility including
 - consignors and consignees
 - drivers/owner drivers
 - employers, prime contractors and operators
 - loaders
 - loading managers
 - packers
 - parties in the extended liability provisions of the Heavy Vehicle National Law (HVNL) and regulations or applicable state/territory law and regulations
 - schedulers
- principal obligations relating to chain of responsibility in the HVNL and regulations or applicable state/territory law and regulations including

- extended liability
- consideration of traffic conditions in managing speed and fatigue
- fatigue, work and rest times
- securing loads
- vehicle dimension and load limits
- what constitutes a duty, a reasonable step, a breach and a penalty to chain of responsibility regulations as they apply to a range of job roles
- where to locate current chain of responsibility information
- workplace policies and procedures around chain of responsibility in the organisation.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the Standards for Registered Training Organisations current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry
- applicable documentation including legislation, regulations, codes of practice, workplace procedures and operation manuals.

Online assessment is not suitable for final assessment of this unit of competency.

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