



Australian Government

TLIE2032 Assess removal load

Release: 1

TLIE2032 Assess removal load

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to assess a removal load for pre-packing across a variety of removal contexts, in accordance with workplace procedures, relevant standards and certification requirements.

It includes selecting packing materials and equipment, identifying potential hazards, identifying discrepancies against inventory, ensuring all pre-packed items are ready for uplift, and completing all relevant records.

Work is normally performed under general supervision. Defined accountability and responsibility for self and others in achieving the required outcomes is involved.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

E – Communication and calculation

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Check removal requirements

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Potential internal hazards are identified and appropriate action is planned to minimise risk or injury and/or damage to items, equipment or structure
- 1.2 In consultation with client, removal consultant/client inventory is checked for accuracy and discrepancies are made known to

appropriate personnel in accordance with workplace procedures

1.3 Special requirements are identified in consultation with client and are documented in accordance with workplace procedures

1.4 Client is advised of any pre-damaged or damage-risked items and appropriate documentation is completed

1.5 Items unacceptable for removal are identified and client is appropriately informed

2 Complete uplift process

2.1 Pre-packed items of furniture and effects are stored appropriately at client premises to ensure orderly and efficient uplift

2.2 Records are updated accurately, legibly and promptly in accordance with workplace procedures

2.3 Records are checked to ensure they include required information relevant to the job

2.4 Changes to consultant appraisal are confirmed with office in accordance with workplace procedures

2.5 Confirmed items are appropriately prepared for travel in accordance with workplace procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIE2032A Assess removal.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIE2032 Assess removal load

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying relevant legislation and workplace procedures
- checking requirements against inventory, ensuring items are ready for uplift and completing records
- communicating effectively with others
- completing relevant documentation
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring and prioritising work activities in terms of planned schedule
- operating and adapting to differences in equipment in accordance with standard operating procedures
- operating electronic communications equipment to required protocol
- reading, interpreting and following relevant instructions, procedures, information and signs
- working systematically with required attention to detail without injury to self or others or damage to furniture or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- client service requirements including appropriate language, courtesy, behaviour and problem solving
- company work procedures
- furniture removal procedures and codes of practice
- hazards and related hazard control measures
- items unsuitable for removal and reasons for this unsuitability
- records and signed agreements completed during a removal load assessment and related procedures
- relevant agreements and legislation applicable to furniture removal
- relevant state/territory procedures and codes:
 - environmental protection legislation and regulations
 - road and traffic authority vehicle driver licence requirements
 - traffic Act and related regulations
 - work health and safety (WHS)/occupational health and safety (OHS) legislation and regulations
- special requirements that may need to be addressed in a removal and related procedures to be applied
- uplift requirements.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include access to:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation including workplace procedures, regulations, codes of practice and operation manuals
- relevant tools, equipment and personal protective equipment currently used in industry.

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