



Australian Government

TLIE0011 Assess removal load

Release: 1

TLIE0011 Assess removal load

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to assess a removal load for pre-packing across a variety of removal contexts, in compliance with relevant industry codes of practice and workplace procedures.

It includes selecting packing materials and equipment, identifying potential hazards, identifying discrepancies against inventory, ensuring all pre-packed items are ready for removal, and completing all relevant records.

Work is performed under limited or minimum supervision.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

E – Communication and calculation

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 **Check removal requirements**

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Potential hazards are identified and appropriate action is planned to minimise risk or injury to persons or damage to items, equipment or structure

		1.2	In consultation with client or agent, agreed removal inventory is checked for accuracy and discrepancies and confirmed prior to uplift in accordance with workplace procedures
		1.3	Special requirements are identified in consultation with client or agent and documented in accordance with workplace procedures
		1.4	Client or agent is advised of any pre-damaged or damage-risked items and appropriate documentation is completed
		1.5	Items unacceptable for removal are identified and client or agent is informed
2	Prepare for uplift process	2.1	Pre-packed items of furniture and effects are prepared appropriately at premises to ensure orderly and efficient uplift
		2.2	Documentation is checked and completed accurately and promptly in accordance with workplace procedures
		2.3	Confirmed items are appropriately prepared for transportation in accordance with workplace procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIE2032 Assess removal load.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIE0011 Assess removal load

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- adapting to differences in removal techniques in accordance with workplace procedures
- applying relevant legislation and workplace procedures
- checking size, volume, preparedness of load requirements against inventory and ensuring items are ready for uplift
- communicating effectively with others using modes such as verbal or non-verbal, written and digital
- completing and updating relevant documentation
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring and prioritising work activities in terms of planned schedule
- operating digital equipment in accordance with workplace procedures
- reading, interpreting and following relevant instructions, procedures, information and signage
- working systematically with required attention to detail to avoid injury to self or others or damage to furniture or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- client service requirements including appropriate language, courtesy, behaviour and problem solving
- company work procedures
- furniture removal procedures and codes of practice
- hazards and related hazard control measures
- items unsuitable for removal and reasons for this unsuitability
- procedures for items requiring special requirements
- records and signed agreements completed during a removal load assessment and related procedures
- relevant agreements and legislation applicable to furniture removal
- relevant state/territory procedures and codes:
 - environmental protection legislation and regulations

- driver licence requirements
- traffic Act and related regulations
- work health and safety (WHS)/occupational health and safety (OHS) legislation and regulations
- uplift requirements.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals
- relevant materials, tools, equipment and PPE currently used in industry.

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