



Australian Government

TLID3050 Coordinate furniture removal

Release: 1

TLID3050 Coordinate furniture removal

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to coordinate the removal of furniture and effects, in accordance with workplace procedures, relevant standards and certification requirements.

It includes correctly parking a removal vehicle; determining access arrangements; identifying potential hazards; developing, communicating and monitoring an appropriate removal plan prior to uplift; and completing all relevant records.

Work is performed under some supervision, generally in a team environment. Defined accountability and responsibility for self and others in achieving the required outcomes is involved.

This unit involves the application of standard furniture removal procedures by removal crew members when coordinating removal across a variety of removal contexts.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

D – Load Handling

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Park vehicle

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

1.1 Vehicle is parked with due consideration of critical factors

1.2 Need for use of visual safety equipment is determined and this

equipment is positioned in accordance with workplace procedures, local authority requirements and state/territory requirements

- 1.3 Access to vehicle is planned to minimise traffic wear on gardens and lawns, and to avoid obstructions
- 1.4 Potential external hazards are identified and vehicle is parked to minimise risk of injury and/or damage to items and equipment during removal activities

2 Define job requirements

- 2.1 Customer needs and perception of job are clearly established through appropriate questioning and discussion based on written removal consultant appraisal
- 2.2 In consultation with customer, removal consultant/client inventory is checked for accuracy and discrepancies are made known to appropriate workplace personnel in accordance with workplace procedures
- 2.3 Initial inspection of total job is undertaken with customer and an appropriate loading sequence is ascertained
- 2.4 Potential internal hazards are identified and appropriate action is planned to minimise risk or injury and/or damage to items, equipment or structure
- 2.5 Special requirements are identified and negotiated with customer
- 2.6 Customer is appropriately advised of any pre-damaged or damage-risked items and appropriate documentation is completed
- 2.7 Dangerous or hazardous items that are unacceptable for removal are identified and customer is appropriately informed
- 2.8 Confirmation is made that items have been appropriately prepared for travel, in accordance with workplace procedures

3 Plan and monitor loading

- 3.1 Loading plan is confirmed in consultation with appropriate onsite removal team members
- 3.2 Potential external hazards are identified and appropriate action is planned to minimise risk of injury and/or damage to items and equipment during removal activities
- 3.3 Confirmed loading plan is communicated to all onsite removal team members
- 3.4 Relevant information about loading plan is communicated to

despatch staff or other appropriate personnel in accordance with workplace procedures

3.5 Removal team performance is monitored to ensure requirements of loading plan are met

- 4 Complete records**
- 4.1 Records are updated accurately, legibly and promptly in accordance with workplace procedures
 - 4.2 Records are checked to ensure they include all required information relevant to job

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLID3050A Coordinate furniture removal.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>