



Australian Government

TLID2019 Pack and unpack cartons during a removal

Release: 1

TLID2019 Pack and unpack cartons during a removal

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to pack and unpack cartons during a removal, in compliance with relevant industry codes of practice in a range of furniture removal contexts.

It includes preparing for packing, packing and unpacking cartons, and completing packing/unpacking processes

Work is performed under limited or minimum supervision generally within a team environment.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

D – Load Handling

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Prepare for packing

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Convenient, suitable and unrestricted work area for packing process is selected and prepared in consultation with client
- 1.2 Items for removal are identified and order of packing is determined in accordance with removal documentation

- 1.3 Cartons, protective and other materials are selected and located in an accessible area
 - 1.4 Hazards are identified, risks are assessed and control measures are implemented
 - 1.5 Items ineligible for removal are identified in accordance with industry standards and company policy, and appropriate action is taken in consultation with client
- 2 Pack and unpack cartons**
- 2.1 Items for removal are wrapped and packed in accordance with industry standards and workplace procedures
 - 2.2 Fragile or valuable items are specially wrapped and positioned in accordance with workplace procedures and industry standards
 - 2.3 Cartons are sealed and labelled in accordance with removal documentation and workplace procedures
 - 2.4 Cartons are unpacked and goods are unwrapped and stored in accordance with removal documentation and workplace procedures
 - 2.5 Hazardous items are identified and actioned in accordance with removal documentation and workplace procedures
- 3 Complete packing/unpacking process**
- 3.1 Used cartons are folded and removed, and rubbish is disposed of in accordance with workplace procedures
 - 3.2 Required removal documentation is completed in accordance with workplace requirements

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLID2019A Pack and unpack cartons during a removal.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLID2019 Pack and unpack cartons during a removal

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying precautions and required action to minimise, control or eliminate identified hazards
- applying relevant legislation and workplace procedures
- communicating and working effectively with others
- implementing contingency plans
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring and prioritising work activities in terms of planned schedule
- operating and adapting to differences in furniture and effects, in accordance with workplace procedures
- reading, interpreting and following relevant instructions, procedures and signs
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- housekeeping standards and procedures
- insurance rights and responsibilities
- methods of securing a load on a removal vehicle
- packing materials and tools
- packing techniques for various types of furniture and effects
- risks when packing and unpacking cartons during a removal and related precautions to control the risk
- workplace procedures and policies for packing and unpacking cartons.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation including workplace procedures, regulations, load restraint guide, codes of practice and operation manuals
- relevant and appropriate materials, tools, equipment and personal protective equipment currently used in industry.

Links

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