



Australian Government

TLID0020 Shift materials safely using manual handling methods

Release: 1

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Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to shift materials safely using manual handling methods.

It includes assessing the risks associated with relocating the load, planning the relocation process and carrying out the relocation in accordance with the plan. Work must be carried out in compliance with the relevant work health and safety (WHS)/occupational health and safety (OHS) regulations concerning the manual handling and movement of loads.

Work is performed under some supervision generally within a team environment.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

D – Load Handling.

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Assess risks associated with relocating load

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1** Products, goods or materials to be relocated are identified and assessed to determine appropriate relocation method
- 1.2** Storage locations are determined and potential routes to be

followed are identified

- 1.3** Effect of load relocation on original load base is predicted
- 1.4** Points of balance are estimated
- 1.5** Required clearances are compared to available space and adjustments are made to moving loads to reflect required clearance
- 1.6** Worksite hazards are identified, and corrective action is taken prior to commencing shifting products, goods or materials
- 1.7** Risks in potential routes are considered
- 1.8** Risks to self are identified arising from the required lifting, load carrying, set down or movement of products, goods or materials
- 1.9** Manual handling procedures for lifting, lowering and carrying, pushing and pulling are identified
- 1.10** Team lifting processes are considered when moving loads
- 1.11** Appropriate personal protective equipment (PPE) is identified and used
- 1.12** Size to weight ratio of items to be manually handled are identified

2 Plan load relocation

- 2.1** Relocation of the load is planned consistent with the code of practice for manual handling and in accordance with the risk assessment
- 2.2** Process for relocating load is proposed, including predicting and planning for potential difficulties
- 2.3** Proposed process is checked for compliance with codes of practice and workplace procedures

3 Relocate load

- 3.1** Actions for lifting, lowering and carrying, pulling and pushing a load are in accordance with workplace procedures and WHS/OHS requirements
- 3.2** Team lifting tasks are coordinated
- 3.3** Planned process and route are followed
- 3.4** Relocated products, goods or materials are set down without

damage to goods, personnel or equipment and are checked for stability

- 3.5** Relocation is checked to ensure it meets work requirements and variances are reported to relevant personnel

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the TLI Transport and Logistics Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLID1001 Shift materials safely using manual handling methods.

Links

Companion Volume Implementation Guides are found in VETNet -
<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>