



**Australian Government**

# **TLIB0011 Undertake general site maintenance**

**Release: 1**

# TLIB0011 Undertake general site maintenance

## Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

## Application

This unit involves the skills and knowledge required to undertake general site maintenance.

It includes preparing for work, conducting site housekeeping functions, applying pest and vegetation control measures, and completing all work requirements.

Work is performed under minimal supervision, generally within a team environment.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

## Pre-requisite Unit

Not applicable.

## Competency Field

B – Equipment Checking and Maintenance

## Unit Sector

Not applicable.

## Elements and Performance Criteria

| ELEMENTS                                  | PERFORMANCE CRITERIA                                                                                                                                                                      |
|-------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Elements describe the essential outcomes. | Performance criteria describe the performance needed to demonstrate achievement of the element.                                                                                           |
| <b>1 Prepare for work</b>                 | <b>1.1</b> Received planned preventative maintenance schedule and work orders, including drawings, sketches and material lists, are reviewed, understood and confirmed by site inspection |
|                                           | <b>1.2</b> Liaison and communication issues with relevant site personnel are resolved prior to commencing work                                                                            |

- |                                                     |            |                                                                                                                                                                                 |
|-----------------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                     | <b>1.3</b> | Hazards are identified and control measures implemented prior to commencing work                                                                                                |
|                                                     | <b>1.4</b> | Site safety requirements are observed in accordance with workplace procedures                                                                                                   |
| <b>2 Conduct site housekeeping functions</b>        | <b>2.1</b> | Site, including stores and materials, is laid out to floor plan in accordance with workplace procedures                                                                         |
|                                                     | <b>2.2</b> | Equipment and materials are fit for purpose and checked for serviceability                                                                                                      |
|                                                     | <b>2.3</b> | Minor earthwork maintenance is conducted in accordance with work order                                                                                                          |
|                                                     | <b>2.4</b> | Excess materials and refuse are disposed of or returned in accordance with workplace procedures                                                                                 |
|                                                     | <b>2.5</b> | Equipment is cleaned and inspected prior to return in accordance with workplace procedures                                                                                      |
| <b>3 Apply pest and vegetation control measures</b> | <b>3.1</b> | Pest and vegetation control requirements are identified, and appropriate control measures are selected in accordance with workplace procedures                                  |
|                                                     | <b>3.2</b> | Chemical control agents are prepared in accordance with manufacturer safety requirements and workplace procedures                                                               |
|                                                     | <b>3.3</b> | Pest control measures are applied following product instructions and previous records are monitored to ensure effective application doses are adapted to maintain effectiveness |
|                                                     | <b>3.4</b> | Pests and vegetation from previous applications are removed in accordance with workplace procedures prior to reapplication                                                      |
| <b>4 Complete work</b>                              | <b>4.1</b> | Worksite is rehabilitated in accordance with workplace procedures                                                                                                               |
|                                                     | <b>4.2</b> | Work completion details are finalised, recorded, documented and relevant personnel advised                                                                                      |

## Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

## Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the TLI Transport and Logistics Training Package Companion Volume Implementation Guide.

## Unit Mapping Information

This unit replaces and is equivalent to TLIB1030 Undertake general site maintenance.

## Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

# Assessment Requirements for TLIB0011 Undertake general site maintenance

## Modification History

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## Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying control measures to deal with pest and vegetation control
- applying required safety precautions according to activity
- cleaning and inspecting maintenance equipment
- communicating and working effectively with others whilst conducting general site maintenance
- completing documentation related to general site maintenance
- disposing of refuse and returning excess materials
- handling chemicals safely according to safety procedures
- identifying and organising resources required for work activities
- interpreting and following instructions, procedures, information, labels and signs relevant to general site maintenance
- monitoring and prioritising work activities in terms of planned schedule
- operating communication equipment to required protocols
- selecting and using required personal protective equipment (PPE) conforming to industry and work health and safety (WHS)/occupational health and safety (OHS) standards
- using materials and equipment
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

## Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- characteristics of materials and equipment used in work activities
- communication techniques
- contingency plans, risk situations and environments when performing general site maintenance
- differences in types of equipment used for site maintenance
- hazardous chemicals used in general site maintenance, and related precautions and personal protection measures
- hazards that may exist during site maintenance activities and ways of controlling the risks involved
- impact on work activities of regulatory requirements
- potential problems and possible solutions relating to site maintenance activities
- relevant legislation, regulations, codes of practice, industry guidelines and workplace policies and procedures for site maintenance
- relevant recording and documentation procedures
- relevant WHS/OHS and environmental procedures and regulations
- safety data sheets (SDS)/material safety data sheets (MSDS)
- workplace documentation and records system management
- workplace technical manuals and instructions relating to work activities.

## Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- relevant and appropriate materials, tools, equipment and PPE currently used in industry
- applicable documentation including legislation, regulations, codes of practice, workplace procedures and operation manuals.

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