



**Australian Government**

# **Assessment Requirements for TLIA4005**

## **Check and evaluate records and documentation**

**Release: 2**

# Assessment Requirements for TLIA4005 Check and evaluate records and documentation

## Modification History

**Release 2.** This is the second release of this unit of competency in the TLI Transport and Logistics Training Package:

- Minor statement changes in Assessment Conditions.

**Release 1.** This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

## Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying relevant legislation and workplace procedures
- communicating effectively with others when checking and evaluating transport documentation
- identifying cargo, container and goods, coding, Australian Dangerous Goods (ADG) and International Maritime Dangerous Goods (IMDG) markings, and emergency information panels
- identifying, selecting and using relevant equipment, processes and procedures when checking and evaluating documentation for local and/or international transport of cargo and containers
- modifying activities depending on operational contingencies, risk situations and environments
- monitoring work activities in terms of planned schedule
- reading and interpreting relevant instructions, procedures and labels
- receiving, acknowledging and sending messages with available communications equipment
- reporting and/or rectifying identified problems, faults or malfunctions in accordance with regulatory requirements and workplace procedures
- working collaboratively with others when checking and evaluating transport documentation.

## Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- Australian and international standards, codes and regulations relevant to local and international cargo/container transport documentation requirements, including the ADG and IMDG Codes
- cargo marking and numbering systems
- operational work systems, equipment, management and site operating systems for checking

and evaluating cargo/container transport documentation

- problems that may occur when checking and evaluating documentation, and appropriate action that can be taken to resolve these problems
- relevant bond, quarantine or other legislative requirements
- site layout, loading/unloading plans and sequence sheets
- types of cargo, containers and transport modes and their documentation requirements
- workplace procedures and policies for checking and evaluating documentation for local and/or international transport of cargo and containers.

## Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include:

- a range of relevant exercises, case studies and/or simulations
- relevant and appropriate materials, tools, equipment and personal protective equipment (PPE) currently used in industry
- applicable documentation, including workplace procedures, regulations, codes of practice and operation manuals.

## Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>