



Australian Government

TLIA3004 Process receipt and delivery of containers and cargo

Release: 1

TLIA3004 Process receipt and delivery of containers and cargo

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to process the receipt and delivery of containers and cargo, in accordance with relevant regulations and workplace requirements as part of work activities within the transport and logistics industry.

It includes checking the stacking/discharge list at commencement of a shift, assessing and planning container/cargo consolidation, allocating stack positions, identifying and checking containers/cargo, and checking and completing required documentation.

Work is performed under some supervision generally within a team environment.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

A – Handling Cargo/Stock

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1 Check stacking/discharge list at shift commencement

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Yard or terminal stacking/discharge lists are checked against container/cargo documentation and operational order of work, taking into account both ship and shore operations

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| | 1.2 Stacking discharge lists are continually updated to reflect correct location of containers and cargo |
| 2 Assess and plan container/cargo consolidation | 2.1 Yard or terminal plans are assessed and consolidation of container/cargo within the yard or terminal is planned as required |
| | 2.2 Consolidation plans are prepared to ensure efficiency of operations and efficient use of available yard/terminal space |
| | 2.3 Final yard/terminal positions are obtained from consolidation plans and are recorded |
| 3 Allocate stack positions | 3.1 Stack positions are allocated based on nature of container/cargo concerned and requirements of yard/terminal operations |
| | 3.2 Stacking plan is communicated to relevant personnel in accordance with workplace procedures |
| 4 Identify and check containers/cargo | 4.1 Containers/cargo are identified and checked at point of entry to yard and prior to stacking |
| | 4.2 Agreement between numbers and marks on container/cargo and shipping documentation is confirmed |
| | 4.3 Cargo/containers are inspected and appropriate action is taken to report identified damage or defects in accordance with workplace procedures |
| | 4.4 Stacking plans are followed and efficient movement within the yard is facilitated |
| | 4.5 Documentation is checked prior to performing completion procedures, in accordance with workplace procedures and regulatory requirements |

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIA3004A Process receipt and delivery of containers and cargo.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIA3004 Process receipt and delivery of containers and cargo

Modification History

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria on at least one occasion and include:

- applying effective eye-hand coordination
- applying relevant legislation and workplace procedures
- communicating effectively with others
- estimating size, shape and special requirements of loads
- identifying cargo, container and goods, coding, Australian Dangerous Goods (ADG) Code/International Maritime Dangerous Goods (IMDG) Code markings and emergency information panels
- identifying, selecting and using relevant equipment, processes and procedures
- modifying activities depending on operational contingencies, risk situations and environments
- operating and adapting to differences in equipment in accordance with workplace procedures
- reading and interpreting relevant instructions, procedures and labels
- receiving, acknowledging and sending messages using appropriate communications equipment
- working systematically with required attention to detail without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all of the requirements of the elements and performance criteria and include knowledge of:

- Australian and International Standards, codes and regulations relevant to processing the receipt and delivery of containers and cargo including current ADG Code
- cargo marking and numbering systems
- operational work systems, equipment, management and site operating systems for the receipt and delivery of containers and cargo
- problems that may occur when processing the receipt and delivery of containers and cargo, and appropriate action that can be taken to resolve these problems
- relevant bond, quarantine or other legislative requirements
- relevant handling and safety codes
- relevant work health and safety (WHS)/occupational health and safety (OHS) and environmental protection procedures and guidelines
- site layout, stacking plans and available stacking space
- workplace procedures and policies for processing the receipt and delivery of containers and cargo.

Assessment Conditions

As a minimum, assessors must satisfy applicable regulatory requirements, which include requirements in the *Standards for Registered Training Organisations* current at the time of assessment.

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Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment include:

- a range of relevant exercises, case studies and/or simulations
- applicable documentation including workplace procedures, regulations, ADG Code, codes of practice and operation manuals
- relevant materials, tools, equipment and personal protective equipment currently used in industry.

Links

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