



Australian Government

TLIA0020 Package goods

Release: 1

TLIA0020 Package goods

Modification History

Release 1. This is the first release of this unit of competency in the TLI Transport and Logistics Training Package.

Application

This unit involves the skills and knowledge required to package goods.

It includes selecting materials, packing, and labelling packaged goods to the required labelling standards and regulatory requirements.

Work is performed under some supervision generally within a team environment.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

Not applicable.

Competency Field

A – Handling Cargo/Stock

Unit Sector

Not applicable.

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1 Select materials and pack goods

1.1

Packaging specifications and order packaging documentation are obtained and interpreted

1.2

Packaging equipment suitable for the goods to be packed is selected and checked for safe operational use

		1.3	Packaging materials are identified and matched to specifications
		1.4	Work plan is followed, materials are used economically, and appropriate packaging is used and secured to minimise loss and damage in transit or storage
		1.5	Work is conducted in accordance with work health and safety (WHS)/occupational health and safety (OHS) requirements
		1.6	Completed packed goods are stacked to minimise damage in accordance with workplace procedures
		1.7	Hazards and control measures are identified and implemented prior to commencing work
		2.1	Workplace labelling standards are identified and followed
		2.2	Appropriate goods handling, labelling and other identification symbols are used
2	Label packaged goods	2.3	Relevant documentation is attached in accordance with workplace procedures
		2.4	Workplace documentation is completed according to workplace procedures

Foundation Skills

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Range of Conditions

Range is restricted to essential operating conditions and any other variables essential to the work environment.

Non-essential conditions can be found in the TLI Transport and Logistics Training Package Companion Volume Implementation Guide.

Unit Mapping Information

This unit replaces and is equivalent to TLIA2011 Package goods.

Links

Companion Volume Implementation Guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=df441c6e-213d-43e3-874c-0b3f7036d851>

Assessment Requirements for TLIA0020 Package goods

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Performance Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements, and performance criteria on at least one occasion and include:

- applying safety precautions and required action to minimise, control or eliminate hazards that may exist during work activities
- attaching and completing relevant documentation to goods
- checking and monitoring equipment performance
- checking operation of packaging equipment in terms of service schedule and standard operating procedures
- communicating and working effectively with others when conducting work
- completing documentation related to work activities when packaging goods
- following work activities in terms of planned schedule
- reading and interpreting instructions, procedures and labels
- selecting and using relevant materials
- selecting and using required personal protective equipment (PPE) conforming to industry and work health and safety (WHS)/occupational health and safety (OHS) standards
- working without injury to self or others, or damage to goods or equipment.

Knowledge Evidence

Evidence required to demonstrate competence in this unit must be relevant to and satisfy all the requirements of the elements and performance criteria and include knowledge of:

- differences in equipment
- documentation requirements for packaging goods such as a workplan
- housekeeping standards and procedures
- operational work systems and equipment for packaging goods problems associated with packaging goods and appropriate action to resolve these problems
- potential problems and possible solutions relating to packaging goods
- relevant legislation, regulations, codes of practice, industry guidelines and workplace policies and procedures for packaging goods
- relevant WHS/OHS and environmental protection procedures and guidelines

- site layout and obstacles
- size, shape and special requirements estimations of goods.

Assessment Conditions

Assessors must hold credentials specified within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must satisfy the Principles of Assessment and Rules of Evidence and all regulatory requirements included within the Standards for Registered Training Organisations current at the time of assessment.

Assessment must occur in workplace operational situations where it is appropriate to do so; where this is not appropriate, assessment must occur in simulated workplace operational situations that replicate workplace conditions.

Assessment processes and techniques must be appropriate to the language, literacy and numeracy requirements of the work being performed and the needs of the candidate.

Resources for assessment must include access to:

- relevant and appropriate materials, tools, equipment and PPE currently used in industry
- applicable documentation including legislation, regulations, codes of practice, workplace procedures and operation manuals.

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