



Australian Government

Assessment Requirements for TAELLN816 Initiate, develop and evaluate adult language, literacy and numeracy resources

Release: 1

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Modification History

Release	Comments
Release 1	This unit of competency first released with <i>TAE Training and Education Training Package Version 1.0</i> .

Performance Evidence

Evidence of the ability to:

- identify need for language, literacy and numeracy resource
- evaluate existing language, literacy and numeracy resources to determine their currency, suitability and accessibility for the target audience and identify opportunities for contextualising existing resources
- develop a project brief and plan agreed by stakeholders and consultative group that includes identification of funding sources and relevant experts to include in the development process
- develop a draft and final language, literacy and numeracy resource incorporating:
 - coverage of skills and knowledge identified during the planning process
 - alignment of content against recognised frameworks
 - feedback on draft resource from a wide range of sources
 - agreement on content and design options from key stakeholders
- evaluate the final resource and the development process and identify a mechanism for ongoing monitoring.

Note: If a specific volume or frequency is not stated, then evidence must be provided at least once.

Knowledge Evidence

To complete the unit requirements safely and effectively, the individual must:

- explain how policy, legislation, codes of practice, national standards and frameworks are taken into account in the design and development of adult language, literacy and numeracy resources
- explain how adult learning principles and theoretical understandings of adult language, literacy and numeracy skill development of various learner cohorts apply to instructional design choices for language, literacy and numeracy resources

- outline research methods that can be used to determine whether existing resources are available and suitable to meet identified needs
- describe how key stakeholders and relevant experts are included in consultative processes to inform the development and review of language, literacy and numeracy resources.

Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Conditions must be typical of those experienced in the language, literacy and numeracy practice field of work and include access to:

- opportunities to participate in a range of practical exercises and projects
- relevant documents, special purpose tools, equipment, materials and industry software packages.

Assessors must satisfy NVR/AQTF assessor requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=35337905-785d-4f93-8777-e9991ad4c6c3>