



Australian Government

TAEICR501 Work in partnership with industry, enterprises and community groups

Release: 1

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Modification History

Release	Comments
Release 1	This version first released with <i>TAE Training and Education Training Package Version 2.0</i> .

Application

This unit describes the skills and knowledge required to work in partnership with industry, enterprises and community groups to provide a range of learning and development services. It covers preparing for the partnership as well as negotiating, implementing, maintaining, evaluating and reviewing the partnership arrangement.

It applies to individuals within a Registered Training Organisation (RTO) who are planning to work in partnerships, or who are already working in partnership, with an organisation such as an industry group, enterprise or community group, to provide a learning and development service, or related service.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Industry and community relations

Elements and Performance Criteria

ELEMENT	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for partnership with the organisation	1.1 Determine RTO readiness for engagement with the partner organisation, in line with the RTO's strategic plan 1.2 Identify skills needed by RTO staff to work effectively with the organisation, as determined by the requirements of the organisation 1.3 Conduct an RTO skills analysis to determine if the RTO staff have the required skills, or need further development prior to

ELEMENT	PERFORMANCE CRITERIA
	engaging with the organisation
2. Negotiate the partnership	2.1 Identify and set objectives for the partnership, in line with the strategic direction and plan of both the RTO and the partner organisation 2.2 Determine and act on the likely strengths and weaknesses, opportunities and threats of the partnership arrangement 2.3 Come to a common agreement with the organisation about the services and responsibilities of the RTO and the organisation 2.4 Analyse resources needed for the partnership arrangement, and determine what resources each party will be contributing to the partnership 2.5 Facilitate the drawing up and signing of a contract, or agreement, by appropriate personnel in both organisations
3. Implement the partnership	3.1 Design organisational processes in consultation with the relevant RTO and the partner organisation's personnel 3.2 Establish reporting and recordkeeping processes in accordance with the RTO and the organisation's requirements 3.3 Set the parameters for quality assurance of the service offered to the organisation 3.4 Develop a learning and development strategy in consultation with the relevant RTO and the organisation's personnel 3.5 Contextualise the learning and development service as required by the organisation 3.6 Provide the learning and development service required by the organisation
4. Maintain the partnership	4.1 Use appropriate communication and interpersonal skills to develop, and maintain, a professional relationship with the partner organisation 4.2 Provide support for own staff when providing the service to the organisation 4.3 Encourage the organisation to provide support for their own staff when undergoing training, development and assessment
5. Evaluate and review the partnership	5.1 Evaluate the participants' reaction to the learning and development service 5.2 Evaluate the development in terms of the application of new skills, knowledge and attitude to the workplace 5.3 Analyse the changes the learning and development service has

ELEMENT	PERFORMANCE CRITERIA
	made to the partner organisation 5.4 Set up review criteria, and review the partnership arrangement, in consultation with the organisation 5.5 Use evaluation and review processes to make suggestions for improving existing and future partnership arrangements, and report to relevant personnel

Foundation Skills

This section describes language, literacy, numeracy and employment skills incorporated in the performance criteria that are required for competent performance.

Skill	Performance Criteria	Description
Learning	3.4, 3.6	Reflects on skills and knowledge of others, to seek opportunities for learning, development and improvement
Reading	1.1, 1.2, 2.1, 2.4, 5.1, 5.2, 5.3	Identifies, analyses and interprets written information presented in a variety of formats to identify relevance to requirements
Writing	1.3, 2.1, 2.2, 2.5, 3.1, 3.2, 3.3, 3.4, 3.5, 4.1, 5.4, 5.5	Prepares appropriate documentation in a detailed and logical manner using language, format and style appropriate to a specific audiences
Oral Communication	2.3, 4.1, 5.5	Leads communication to effectively provide and elicit information, confirm understanding, explore partner requirements, maintain relationships, support staff and clients
Navigate the world of work	2.3, 2.5, 3.1, 3.2	- Facilitates the development of organisational goals, roles and responsibilities - Facilitates the development and implementation of contracts or agreements
Interact with others	3.1, 3.4, 5.4	Recognises the importance of consultation and negotiation, while collaborating to achieve required outcomes
Get the work done	1.1-1.3, 2.1-2.5, 3.1-3.6, 4.2, 4.3, 5.1-5.5	- Organises and completes work according to defined requirements, taking responsibility for decisions and sequencing tasks to achieve efficient outcomes - Uses systematic, analytical processes in complex, routine and non-routine situations gathering

		information and identifying and evaluating options based on organisational needs • Uses information and communications technology (ICT) based tools to design work processes, manage data and records and to complete work tasks
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Unit Mapping Information

Code and title current version	Code and title previous version	Comments	Equivalence status
TAEICR501 Work in partnership with industry, enterprises and community groups	TAEICR501A Work in partnership with industry, enterprises and community groups	Updated to meet Standards for Training Packages	Equivalent unit

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=35337905-785d-4f93-8777-e9991ad4c6c3>

Assessment Requirements for TAEICR501 Work in partnership with industry, enterprises and community groups

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Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in the elements and performance criteria of this unit, including:

- developing and maintaining key aspects of a partnership between a Registered Training Organisation (RTO) and at least one organisation, including:
- preparing for a partnership with an organisation
- negotiating the partnership
- implementing the partnership
- maintaining the partnership, including consulting and discussing issues with the organisation's personnel
- evaluating and reviewing the partnership.

Knowledge Evidence

The candidate must be able to demonstrate essential knowledge to effectively complete the task outlined in the elements and performance criteria of this unit. This includes knowledge of:

- features of effective partnerships between RTOs and industry, enterprises and community groups
- the methods used to learn about:
 - the organisation's business and complexity
 - the organisation's services and/or products
 - emerging technologies, and trends, in the industry area that may affect the organisation's operations
- features of the partner organisation, including:
 - the purpose of the organisation, its strategic direction and plans
 - staffing numbers and organisational structure
 - reporting and recordkeeping requirements
 - any policies and procedures relevant to the partnership, including quality, and workplace health and safety (WHS) procedures

- the importance of responding to the client organisation's needs efficiently and effectively
- training and assessment practices and procedures, including:
 - how the customisation of units of competency, resources and assessment tasks can be undertaken to meet organisational needs.
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Assessment Conditions

Gather evidence to demonstrate consistent performance in conditions that are safe and replicate the workplace. Conditions must be typical of those experienced in the training and assessment environment, and include access to the RTO's policy in relationship to partnerships with external organisations.

Assessors must satisfy the requirements for assessors in applicable vocational education and training legislation, frameworks and/or standards.

Links

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