



Australian Government

TAEASS413 Participate in assessment validation

Release: 1

TAEASS413 Participate in assessment validation

Modification History

Release	Comments
Release 1	This version first released with TAE Training and Education Training Package Version 5.0. Supersedes and is not equivalent to TAEASS403 Participate in assessment validation.

Application

This unit describes the skills and knowledge required to participate in the validation of assessment tools, practices and judgements, including in:

- pre-assessment validation of assessment tools before they are first used with candidates, and post-assessment validation of the tools after having been used to assess candidates
- post-assessment validation of practices and judgements.

The unit applies to vocational education and training (VET) trainers and assessors with relevant industry experience to participate in validation activities according to organisational policies and procedures. Validation activities encompass the quality review of the assessment tools, practices and judgements. Participants in the validation do not lead the validation process.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Unit Sector

Assessment

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
<i>Elements describe the essential outcomes.</i>	<i>Performance criteria describe the performance needed to demonstrate achievement of the element.</i>
1. Prepare for validation activities	1.1 Confirm purpose, context and scope of planned assessment validation 1.2 Confirm role and responsibilities of self and others in the

ELEMENTS	PERFORMANCE CRITERIA
	validation activities 1.3 Access and review required assessment system policies and procedures and legislative and regulatory requirements relevant to own job role 1.4 Confirm receipt of documents to be used in validation process and reporting procedures and records 1.5 Review units of competency to identify evidence requirements 1.6 Access and review samples of evidence collected and assessment judgements made
2. Participate in assessment validation	2.1 Actively participate in validation sessions and activities using agreed communication methods and modes 2.2 Apply principles of assessment and rules of evidence to assessment tools 2.3 Discuss validation outcomes and recommendations to support improvements in the quality of assessment processes and judgements 2.4 Report on validation outcomes and recommendations for improvement
3. Contribute to validation outcomes	3.1 Discuss, agree and record recommendations to improve assessment practice according to organisational procedures 3.2 Seek feedback from other participants on own participation in assessment validation activities 3.3 Analyse feedback and own practice and identify opportunities for improvements

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance but not explicit in the performance criteria.

Skill	Description
Digital literacy	Uses main features and functions of digital tools and electronic applications required in own role to access and exchange information
Reading	Accesses and interprets assessment system policies and procedures
Oral	Confirms approaches, exchanges

Skill	Description
communication	ideas and information, articulates opinions, and reaches agreement with others
Planning and organising	• Uses analytical processes in non-routine situations gathering information, and identifying and evaluating options against agreed criteria
Self-management	• Follows organisational assessment system policies and procedures relating to assessment validation
Teamwork	• Collaborates with others and contributes to activities requiring joint responsibility and accountability

Unit Mapping Information

Supersedes and is not equivalent to TAEASS403 Participate in assessment validation.

Links

Companion Volume Implementation Guide is found on VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=35337905-785d-4f93-8777-e9991ad4c6c3>