



Australian Government

Assessment Requirements for SITXWHS001 Participate in safe work practices

Release: 1

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Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- demonstrate the use of predetermined health, safety and security procedures and safe work practices in work functions on at least three occasions
- demonstrate correct procedures to respond in line with organisational security and emergency procedures during one emergency or potential emergency situation, seeking assistance where appropriate
- participate in one of the following work health and safety (WHS) consultation activities:
 - discussion with, or formal report to, WHS representatives regarding a WHS matter
 - discussion with supervisor or manager regarding a WHS matter
 - staff meeting that involves WHS discussion.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- basic aspects of the relevant state or territory occupational health and safety (OHS) or WHS legislation:
 - actions that must be adhered to by businesses
 - employer responsibilities
 - employee responsibilities to participate in WHS practices
 - employee responsibility to ensure safety of self, other workers and other people in the workplace within the scope of own work role
 - ramifications of failure to observe OHS or WHS legislation and organisational policies and procedures
- specific industry sector and organisation:
 - workplace hazards and associated health, safety and security risks
 - contents of health, safety and security procedures relating to:
 - evacuation of staff and customers
 - security management of cash, documents, equipment, keys or people
 - format and use of template reports for hazards and incident and accident reporting
 - safe work practices for individual job roles

- procedures for WHS management practices:
 - hazard identification
 - WHS induction training
 - safe work practice training
 - suggesting inclusions for WHS policies and procedures.

Assessment Conditions

Skills must be demonstrated in an operational business environment. This can be:

- an industry workplace
- a simulated industry environment.

Assessment must ensure access to:

- current plain English regulatory documents distributed by the local WHS government regulator
- codes of practice and standards issued by government regulators or industry groups
- WHS information and business management manuals issued by industry associations or commercial publishers
- current commercial policies, procedures and template documents used for managing WHS practices.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=68c40a93-e51d-4e0f-bc06-899dff092694>