



Australian Government

SITHACS009 Clean premises and equipment

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to carry out general cleaning duties. It requires the ability to set up cleaning equipment and to safely clean premises and equipment using resources efficiently to reduce negative environmental impacts.

The unit applies to people responsible for general cleaning duties in any industry context. They work under supervision and usually as part of a team.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Accommodation Services

Unit Sector

Hospitality

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes

1. Select and set up equipment and materials.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1. Select appropriate equipment for cleaning task.
- 1.2. Check equipment is clean and in safe working condition according to manufacturer instructions prior to use.
- 1.3. Select and prepare required wet and dry agents or chemicals for cleaning, according to manufacturer instructions and work health and safety procedures.
- 1.4. Select and use personal protective clothing where necessary.

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| 2. Clean wet and dry areas and associated equipment. | <ul style="list-style-type: none">2.1. Minimise potential customer inconvenience in scheduling and performing cleaning tasks.2.2. Prepare wet and dry areas to be cleaned and identify hazards.2.3. Barricade work areas or place warning signs as required.2.4. Use cleaning agents or chemicals for specific areas, surfaces and equipment, according to manufacturer recommendations and work health and safety policies and procedures.2.5. Use equipment safely and according to manufacturer instructions.2.6. Reduce negative environmental impacts through efficient use of energy, water and other resources.2.7. Sort general waste and safely dispose of waste and hazardous substances to minimise negative environmental impacts. |
| 3. Maintain and store cleaning equipment and chemicals. | <ul style="list-style-type: none">3.1. Clean equipment after use according to organisational requirements and manufacturer instructions.3.2. Carry out or arrange routine maintenance of equipment.3.3. Identify and report equipment faults.3.4. Store equipment in designated area in a condition ready for use.3.5. Store chemicals according to work health and safety procedures. |

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS

DESCRIPTION

- | | |
|-------------------------|--|
| Reading skills to: | <ul style="list-style-type: none">• read and interpret organisational documents and diagrams:<ul style="list-style-type: none">• safety and waste disposal procedures• safety data sheets (SDS) and product instructions for cleaning agents and chemicals. |
| Writing skills to: | <ul style="list-style-type: none">• complete orders to replace out of stock cleaning materials. |
| Numeracy skills to: | <ul style="list-style-type: none">• follow simple dilution requirements for chemicals and cleaning products and calculate ratios prepare. |
| Learning skills to: | <ul style="list-style-type: none">• locate key information in cleaning schedules and procedures manuals. |
| Planning and organising | <ul style="list-style-type: none">• efficiently sequence the stages of cleaning premises. |

skills to:

- Self-management skills to:
- manage own speed, timing and productivity
 - recognise a chemical accident and follow safety procedures to contain it.

Unit Mapping Information

Supersedes and is equivalent to SITHACS001 Clean premises and equipment.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=68c40a93-e51d-4e0f-bc06-899dff092694>

Assessment Requirements for SITHACS009 Clean premises and equipment

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- select and safely use cleaning agents and equipment to clean six different areas from the following, including both wet and dry areas:
 - balconies
 - bathrooms
 - bedrooms
 - function rooms
 - kitchens
 - lounge areas
 - public areas
 - storage areas
- complete above cleaning tasks to required standards while:
 - conserving resources in the cleaning process
 - disposing or recycling of waste
 - using correct manual handling and cleaning techniques
 - using required personal protective equipment (PPE)
 - using hygienic cleaning practices
 - working within commercially-realistic timeframes.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- cleaning chemicals, equipment and procedures for wet and dry surfaces and materials:
 - wet:
 - toilets
 - basins
 - sinks
 - walls
 - dry:
 - carpet

- laminate
 - soft furnishings
 - woodwork
- processes for routine maintenance of equipment:
 - dismantling and reassembling
 - drying out
 - emptying
 - sanitising
 - washing and rinsing
 - wiping down and cleaning
- safe operational practices using essential functions and features of equipment used to clean wet and dry areas
- role and use of safety data sheets (SDS)
- safe manual handling techniques when moving luggage:
 - carrying
 - lifting
 - pulling
 - pushing
- safe handling and disposal requirements for hazardous cleaning products
- hygiene procedures and requirements:
 - hygiene responsibilities of cleaning staff
 - hygiene hazards for cleaning
 - potential food contamination and transmission of airborne illnesses
 - cleaning practices that minimise hygiene risks including cross contamination of areas
- ways of minimising negative environmental impacts in the cleaning process:
 - resource conservation for energy and water
 - waste disposal
- standards for presentation of premises and organisational procedures to achieve them.

Assessment Conditions

Skills must be demonstrated in a commercial environment. This can be:

- an industry workplace; or
- a simulated industry environment set up for the purposes of assessment.

Assessment must ensure access to:

- wet and dry areas to be cleaned including different hard and soft surfaces
- fixtures and small equipment that require cleaning
- cleaning equipment
- cleaning agents and chemicals for hard and soft surfaces
- personal protective clothing appropriate to the cleaning task being undertaken

- organisational specifications:
 - equipment manufacturer instructions
 - product manufacturer instructions
 - procedures for cleaning premises and equipment
 - standards for presentation of premises.

Assessors must satisfy the Standards for Registered Training Organisations' requirements for assessors and have worked in industry for at least three years where they have applied the skills and knowledge of this unit of competency.

Links

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