



Australian Government

SISXFAC002 Maintain sport, fitness and recreation facilities

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to maintain facilities within a sport, fitness and recreation context.

This unit applies to activity or administration assistants who work under direct supervision in a range of roles and settings in the sport, fitness and recreation industry. This includes providing support in the provision of grounds and facilities maintenance; routine housekeeping; or administrative assistance in locations such as fitness centres, aquatic centres, or outdoor sporting grounds or complexes. Work is performed according to relevant legislation and organisation policies and procedures.

No occupational licensing, certification or specific legislative requirements apply to this unit at the time of publication.

Pre-requisite Unit

Nil

Competency Field

Facility Management

Unit Sector

Cross-Sector

Elements and Performance Criteria

ELEMENTS	PERFORMANCE CRITERIA
Elements describe the essential outcomes	Performance criteria describe the performance needed to demonstrate achievement of the element.
1. Conduct maintenance checks of facilities or areas.	1.1 Identify potential hazards in facility or area by conducting regular facility checks. 1.2 Report hazards to supervisor. 1.3 Maintain areas and amenities. 1.4 Store and handle chemicals safely. 1.5 Remove and dispose of wastes and dangerous chemicals promptly.

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| 2. Check supplies. | 2.1 Check supplies regularly for quantity, quality and expiry date. |
| | 2.2 Order or request supplies as required to meet anticipated demand. |
| | 2.3 Dispose of expired supplies. |
| 3. Clean facility areas. | 3.1 Locate and wear personal protective clothing. |
| | 3.2 Conduct cleaning tasks at specified times. |
| | 3.3 Display notices advising clients of cleaning in progress. |
| | 3.4 Use cleaning agents safely. |
| | 3.5 Clean and store cleaning equipment. |
| | 3.6 Identify and catalogue lost property. |
| | 3.7 Maintain cleaning records. |
| | 3.8 Lock storage areas when unattended. |
| 4. Contribute to facility or activity administration. | 4.1 Accept and record bookings for the facility. |
| | 4.2 Inform clients of the requirements and responsibilities of using the facility. |

Foundation Skills

Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.

SKILLS	DESCRIPTION
Reading skills to:	interpret and follow written instructions to use and store chemicals.
Numeracy skills to:	- calculate quantity and concentration of cleaning agents - calculate quantity of supplies required after determining current inventory and estimating anticipated demand.

Unit Mapping Information

No equivalent unit.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1ca50016-24d2-4161-a044-d3faa200268b>