



Australian Government

Assessment Requirements for SISXEMR004 Coordinate emergency responses

Release: 1

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Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- coordinate responses to three different types of simulated emergency incidents relevant to the specific sport, fitness, aquatic or recreation environment and activity
- for one of the above three incidents, coordinate an emergency that escalates, and modify response according to changing circumstances
- for each above emergency response:
 - establish a chain of command, and allocate and communicate roles and responsibilities to team members
 - coordinate selection and safe and effective use of emergency equipment and actions by team members
 - communicate effectively with team members to provide and receive instructions
 - lead a debrief with team members and complete an incident report.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- organisational emergency response plans and procedures
- specific to the sport, fitness, aquatic or recreation environment and activity:
 - principles of an emergency response chain of command, and:
 - emergency response roles of workers at different levels of seniority
 - how roles may change as an emergency incident evolves
 - role of coordinator, including when emergency control is handed over to emergency services personnel
 - role of organisational media spokesperson
 - hazard identification and risk assessment processes implemented during initial and ongoing stages of emergency incidents, and importance of urgent decision making
 - types of emergencies that can occur, effective responses during initial stage, signs of escalation and effective responses to changing circumstances:
 - hazardous environmental conditions and events, indoor and outdoor
 - equipment failure, including processes for isolating
 - adverse participant responses and panic during activities

- medical and accident events
- violent behaviour including threats
- threats to safety and security of facilities
- key considerations for determining emergency response actions:
 - coverage of incident type in established emergency plans and procedures
 - severity of hazards, and extent of areas impacted by hazards
 - number and condition of persons impacted by the emergency, including casualties
 - abilities of self and team members
 - availability of emergency response equipment and numbers
 - potential for escalation and degree of urgency to avoid this
- location, functions, features and safe operation of emergency equipment
- communication systems and protocols used in emergency situations:
 - emergency warning and alarm systems
 - phone and radio systems
 - calls
 - whistles
 - hand signals
- for emergency evacuation of groups of people:
 - situations that would call for evacuation and typical time constraints
 - methods used to coordinate, monitor and control team member and evacuee actions
 - physical constraints that may be present and how to manage safe use of exit and assembly points
- functions of emergency services, and how to establish direct communication channels to provide and receive information and instructions:
 - police
 - fire
 - ambulance
 - state and territory emergency services
 - volunteer rescue agencies
- assertive and constructive communication techniques used with emergency response team members to:
 - provide direction
 - obtain clear information
 - provide corrective instruction
- features of emergency briefings and debriefings for team members
- purpose, formats and inclusions of different types of written incident reports for emergencies:
 - organisational
 - reports to emergency services
 - reports to regulatory authorities.

Assessment Conditions

Skills must be demonstrated in a sport, fitness, aquatic or recreation environment. This can be:

- a workplace, or
- a simulated environment set up for the purposes of skills assessment.

Assessments can only be completed through simulated activities. Simulations must incorporate time critical requirements.

First aid equipment must be available to replicate industry conditions of operation.

Assessment must ensure use of:

- interaction with individuals who act as team members, emergency services personnel and participants during simulated activities
- communication equipment for emergency response
- emergency equipment relevant to the specific sport, fitness, aquatic or recreation environment and activity
- template incident reports
- organisational emergency response plans and procedures.

Assessors must satisfy the Standards for Registered Training Organisations requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1ca50016-24d2-4161-a044-d3faa200268b>