



**Australian Government**

# **SISSSOFO001 Work as an official in sport**

**Release: 1**

# SISSSOF001 Work as an official in sport

## Modification History

Not applicable.

## Application

This unit describes the performance outcomes, skills and knowledge required to meet Australian sport industry expectations of an official. It includes meeting legal and ethical obligations, managing competition risks, acting with professionalism and integrity, and working with others.

This unit applies to individuals working in community based officiating roles in the Australian sport industry. It includes individuals working and volunteering in sport clubs and organisations.

Specific industry accreditation requirements may apply to sport-specific officiating accreditation and information should be obtained from the relevant National Sporting Organisation (NSO).

## Pre-requisite Unit

Nil

## Competency Field

Sport Officiating

## Unit Sector

Sport

## Elements and Performance Criteria

### ELEMENTS

*Elements describe the essential outcomes*

1. Work in a sport environment.

### PERFORMANCE CRITERIA

*Performance criteria describe the performance needed to demonstrate achievement of the element.*

- 1.1. Source and interpret sport and sport-specific industry information to maintain knowledge of international and Australian sport and sport-specific industry structure and governance arrangements.
- 1.2. Source and interpret sport and sport-specific industry information to maintain knowledge of legal and ethical job role responsibilities.

- 1.3. Reflect on own officiating practice to confirm legal and ethical job role responsibilities are met.
2. Prepare for officiating.
  - 2.1. Identify and maintain physical conditioning requirements of a sport-specific official.
  - 2.2. Source and interpret information on basic mental preparation techniques for officials and apply to own preparations.
3. Contribute to a productive workplace environment.
  - 3.1. Reflect on Australian sport industry expectations of an official and apply to own officiating practice.
  - 3.2. Carry out work tasks according to organisational policies and procedures.
  - 3.3. Identify and follow dress code requirements before, during and after competitions.
  - 3.4. Implement competition safety rules to protect safety of participants.
  - 3.5. Request, acknowledge and act on feedback provided by others within scope of job role.
  - 3.6. Identify and resolve workplace problems within scope of job role according to organisational policies and procedures.
  - 3.7. Escalate workplace problems outside scope of job role to appropriate person according to organisational policies and procedures.
4. Communicate with others.
  - 4.1. Select and use communication style to suit audience, situation and communication medium.
  - 4.2. Use active listening and questioning techniques to clarify and confirm understanding.
  - 4.3. Apply cultural awareness, sensitivity and discretion to communications to suit individual differences.
5. Support working relationships.
  - 5.1. Develop and maintain working relationships with others relevant to own job role.
  - 5.2. Seek assistance from and aid others to promote cooperation and fulfil work requirements.
  - 5.3. Adapt personal presentation in different situations to meet organisational policies and procedures.
  - 5.4. Identify communication problems and use strategies to minimise impact on working relationships.
  - 5.5. Model behaviours expected of an official in a community sport environment.

## Foundation Skills

*Foundation skills essential to performance in this unit, but not explicit in the performance criteria are listed here, along with a brief context statement.*

| SKILLS                             | DESCRIPTION                                                                                                                           |
|------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------|
| Oral communications skills to:     | <ul style="list-style-type: none"><li>• interact with others in a polite and positive manner.</li></ul>                               |
| Planning and organising skills to: | <ul style="list-style-type: none"><li>• complete assigned duties in a timely manner according to job role responsibilities.</li></ul> |

## Unit Mapping Information

No equivalent unit

## Links

Companion Volume Implementation Guides -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1ca50016-24d2-4161-a044-d3faa200268b>

# Assessment Requirements for SISSSOF001 Work as an official in sport

## Modification History

Not applicable.

## Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- officiate at three sport competitions in a specific sport for a duration of at least 30 minutes each that involves:
  - meeting legal, ethical and job role responsibilities
  - working and communicating with:
    - a coach
    - another official
    - a participant
    - a spectator
    - a committee member, sport administrator, parent or guardian.

## Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- organisational policies and procedures related to working as an official in a specific sport
- dress code before, during and after competitions
- legal responsibilities of an official:
  - child protection
  - work health and safety
  - harassment and discrimination
  - public liability and duty of care
  - negligence
  - insurance
  - privacy and confidentiality
- ethical responsibilities of an official:
  - being inclusive and balanced
  - treating participants with integrity, respect and empathy
- National Sporting Organisation policies applicable to an official:
  - code of conduct
  - anti-doping

- member protection
- preparation requirements and strategies for the specific sport:
  - physical conditioning
  - mental preparation
- structure and economic, health and social significance of the sport industry
- role of sport in society
- role and responsibilities of an official
- limitations to the official role if not trained in first aid
- safety rules within the specific sport including the blood rule
- roles and responsibilities of others in a sport environment:
  - sport administrators
  - participants
  - parents and guardians
  - other officials
  - coaches and assistant coaches
  - support staff
  - spectators
  - volunteers
- behaviours expected in a sport environment:
  - promoting cooperation and good relationships
  - using acceptable language
  - arriving on time
  - using self reflection to identify areas for improvement
- types, distinctive features and methods of communication:
  - verbal:
    - use of language and tone
    - constructive feedback
    - active listening
    - active questioning
    - asking for advice
    - use of interpreters for languages other than English and for the hearing impaired
  - non verbal:
    - body language
    - personal presentation
    - gestures and mannerisms
    - voice tone and volume
    - use of space
  - written:
    - use of organisational forms
- methods of adjusting communication to meet individual differences

- methods of obtaining and reflecting on feedback
- types, distinguishing features and application of communication styles:
  - direct
  - indirect
  - friendly and approachable
  - directive
  - casual
  - critical friend
  - motivational
  - disciplinarian
  - humorous
  - organised and efficient
  - supportive and encouraging
- sources of and strategies to prevent communication problems:
  - misunderstandings
  - selection disputes
  - abuse of officials
  - parent roles
  - team harmony
  - compliance with policies and procedures
  - complaints
  - member protection
- methods of dealing with communication problems
- hazards in a sport-specific competition environment and how to minimise risk of harm:
  - facilities
  - playing area
  - equipment
  - participants.

## Assessment Conditions

Skills must be demonstrated in:

- a community based competition environment in a specific sport. This can be a workplace or simulated environment.

Assessment must ensure access to:

- first aid kit
- drinking water
- computer connected to the internet
- sport and sport-specific industry information

- organisational policies and procedures related to officiating
- organisational safety, emergency response and first aid procedures.

Assessment must ensure use of:

- sport organisation staff and participants.

Assessors must satisfy the Standards for Registered Training Organisations requirements for assessors.

## Links

Companion Volume Implementation Guides -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1ca50016-24d2-4161-a044-d3faa200268b>