



Australian Government

Assessment Requirements for SISOPLN007 Manage risk for outdoor programs

Release: 1

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Modification History

Not applicable.

Performance Evidence

Evidence of the ability to complete tasks outlined in elements and performance criteria of this unit in the context of the job role, and:

- develop and document two different risk management plans for two different programs; these could involve different activities or different sites for the same type of activity
- for each of the above plans incorporate the following documents:
 - emergency management plan
 - critical incident plan
 - hazard identification, risk assessment and control templates
 - risk communication information for client and participants
 - guidelines for pre-activity participant safety briefings
- utilise options provided in Assessment Conditions to:
 - develop and deliver a presentation to communicate foreseeable program risk and benefits
 - provide a group briefing, for one of the above programs, to explain the risk management plan and all documents to a team of three leaders who will deliver the activities
 - collate, analyse and report on incident data, trends and causal factors for a program of activities
 - review and adapt risk management practices based on analysis.

Knowledge Evidence

Demonstrated knowledge required to complete the tasks outlined in elements and performance criteria of this unit:

- for outdoor recreation organisations, general and industry risk management standards relevant to program planning to include:
 - current Australian risk management standards
 - Australian Adventure Activity Standards and Good Practice Guides
- components, inclusions and format of risk management programs and plans for outdoor recreation organisations:
 - risk management plan
 - emergency management plan
 - critical incident plan

- field practices documentation
- hazard identification, risk assessment and control templates
- decision making models
- risk communication information documents for client and participants
- participant waivers and informed consents
- typical insurance policy limitations and exclusions provided to outdoor recreation operators
- risk factors relevant to outdoor recreation programs and activities and how these can impact on the risk management planning process:
 - specific participant characteristics
 - staffing
 - location specific
 - environment
 - activity specific including equipment
- considerations for staffing requirements in the risk management process to include
 - current competence, skills, knowledge experience relevant to program
 - level of support available for program
 - capacity to operate independently
- general risk management requirements of third party provider
- format and inclusions of a range of hazard identification and risk assessment templates
- contemporary risk management models used in outdoor recreation:
 - domino theory (chain of sequential events)
 - Swiss cheese
 - human factors (people, place, personal protective equipment)
 - systems analysis
 - incident, injury and fatality prevention
- importance of consultation and communication at every stage of the risk management cycle
 - involvement of stakeholders and clients in risk management plans
 - involvement of personnel in identifying hazards, assessing risk and determining control measures
 - communicating risk to staff and clients
- typical incident data captured by outdoor recreation operators:
 - date, time, weather, exact location
 - age and gender of participant
 - size of group
 - staff profiles
 - witness reports
 - nature of incident, near miss or injury
 - narrative description of what happened
 - first aid and or advanced medical care actions.

Assessment Conditions

Assessment must ensure use of:

- team members with whom the individual can interact for consultation; these can be:
 - team members in an industry workplace, or
 - people who participate in simulated activities during assessment
- comprehensive information about the operation of a real or simulated outdoor recreation organisation to determine its characteristics for the development of tailored risk management practices for outdoor programs
- actual workplace incident data, or data for a simulated organisation to allow for evaluation of an organisation's risk management performance and adaptation of practices
- computers and general software programs used to produce system documents
- template or sample:
 - risk management plans
 - emergency management plans
 - critical incident plans
 - hazard identification, risk assessment and control documents
 - risk information documents for client and participants
 - participant waivers and informed consent
- industry standards or codes of practice including Australia Adventure Activity Standards and Good Practice Guides.

Assessors must satisfy the Standards for Registered Training Organisations requirements for assessors, and:

- have a collective period of at least three years' experience with an organisation providing recreational programs where they have applied the skills and knowledge covered in this unit of competency; the three years' experience can incorporate full and or part time experience.

Links

Companion Volume Implementation Guides -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=1ca50016-24d2-4161-a044-d3faa200268b>