



Australian Government

Department of Education, Employment and Workplace Relations

SIFBGM001A Provide general grounds care

Release: 1

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Modification History

Not applicable.

Unit Descriptor

This unit describes the performance outcomes, skills and knowledge required to carry out basic maintenance of grassed and planted areas, such as garden beds and landscape works.

Application of the Unit

This unit applies to service industry staff involved in grounds maintenance, such as those working in cemeteries, crematoria and holiday parks and resorts. It involves working under supervision.

Licensing/Regulatory Information

Not applicable.

Pre-Requisites

Nil

Employability Skills Information

This unit contains employability skills.

Elements and Performance Criteria Pre-Content

Elements describe the essential outcomes of a unit of competency.

Performance criteria describe the required performance needed to demonstrate achievement of the element. Where bold italicised text is used, further information is detailed in the required skills and knowledge and/or the range statement. Assessment of performance is to be consistent with the evidence guide.

Elements and Performance Criteria

Elements and Performance Criteria

Element	Performance Criteria
1 Maintain grassed areas.	1.1 Liaise with appropriate staff to identify and confirm work requirements. 1.2 Select, prepare and use mowing tools and equipment according to supervisor instructions, workplace policies and procedures, and relevant legislation. 1.3 Trim edges according to workplace policies and procedures. 1.4 Apply fertiliser according to supervisor instructions and workplace policies and procedures.
2 Weed grassed and planted areas.	2.1 Identify weeds to be removed according to supervisor instructions. 2.2 Select, prepare and use weeding tools and equipment according to workplace policies and procedures. 2.3 Prepare and administer weed treatments according to supervisor instructions, workplace policies and procedures, and relevant legislation. 2.4 Remove and dispose of weeds according to workplace policies and procedures. 2.5 Clean site according to workplace policies and procedures.
3 Water grassed and planted areas.	3.1 Select, prepare and use watering tools and equipment according to supervisor instructions and workplace policies and procedures. 3.2 Apply water to grass and plants according to supervisor instructions and workplace policies and procedures. 3.3 Drain, clean and store equipment according to manufacturer guidelines and workplace policies and procedures.

- 4 Maintain plants in healthy condition.
 - 4.1 Apply fertiliser according to supervisor instructions and workplace policies and procedures.
 - 4.2 Treat dead, diseased and damaged **plants** according to supervisor instructions and workplace policies and procedures.
 - 4.3 Clean, maintain and store tools and equipment according to manufacturer guidelines, workplace policies and procedures, and relevant legislation.

Required Skills and Knowledge

This section describes the essential skills and knowledge and their level, required for this unit.

The following skills must be assessed as part of this unit:

safe handling techniques for chemicals, tools and equipment

communication skills, including active listening and questioning techniques to determine, clarify and inform work requirements

literacy and numeracy skills to interpret manufacturer guidelines for use and maintenance of tools and equipment and accurately calculate application of fertiliser

organisational and self-management skills to complete required tasks according to supervisor instructions and workplace policies and procedures.

The following knowledge must be assessed as part of this unit:

types and characteristics of annual and perennial weeds

water and general health requirements of plants

chemical and non-chemical weed treatment control measures

vehicle handling procedures for turf maintenance equipment where driving on public roads is required

broad working knowledge of relevant federal, state or territory, and local government legislation and regulations relating to OHS and safe use and storage of chemicals, tools and equipment

workplace policies and procedures regarding general grounds care

operating and maintenance requirements of relevant hand tools and equipment.

Evidence Guide

The evidence guide provides advice on assessment and must be read in conjunction with the performance criteria, required skills and knowledge, the range statement and the Assessment Guidelines for this Training Package.

Critical aspects for assessment and evidence required to demonstrate competency in this unit

Evidence of the following is essential:

ability to select, prepare, use, clean and maintain the required tools and equipment according to supervisor instructions and manufacturer guidelines

the ongoing care and maintenance of grass and plants inclusive of weed control and diseased and damaged plants

knowledge of different weed types and associated treatment controls

providing different types of general grounds care on multiple occasions to ensure consistency of performance and ability to respond to different situations.

Context of and specific resources for assessment

Assessment must ensure:

demonstration of skills in an environment that has plants and grass, including plants in different states of repair

access to weed treatments and fertiliser

access to watering, weeding and mowing equipment and personal protective equipment.

Methods of assessment

A range of assessment methods should be used to assess practical skills and knowledge. The following examples are appropriate for this unit:

observation of candidate demonstrating appropriate planning and preparation for work; maintaining grassed areas; applying fertiliser; treating and removing weeds, and diseased and damaged plants; watering grass and plants; and cleaning up work site

written or verbal questioning to assess knowledge and understanding of relevant legislation and workplace policies and procedures with regard to providing general grounds care

review of portfolios of evidence and third-party workplace reports of on-the-job performance by the candidate.

Holistic assessment with other units relevant to the industry sector, workplace and job role is recommended, for example:

SIFBGM002A Maintain property and structures.

Employability skills embedded in this unit should be assessed holistically with other relevant units that make up the skill set or qualification and in the context of the job role.

Range Statement

RANGE STATEMENT

The range statement relates to the unit of competency as a whole. It allows for different work environments and situations that may affect performance. Bold italicised wording in the performance criteria is detailed below.

Appropriate staff may include:

supervisor
manager.

Work requirements may include:

height to which grass needs to be mown
pattern for grass to be mown
mowing distances from tree trunks and shrubs.

Mowing tools and equipment may include:

2-stroke pedestrian and ride-on rotary mowers
4-stroke pedestrian and ride-on rotary mowers
cylinder mowers
motorised blowers
pavement sweepers
diesel ride-on mowers and sweepers
turf edging machines
brush cutters.

Workplace policies and procedures may include:

standard operating policies and procedures
standards and certification requirements
quality assurance procedures
OHS procedures, such as:
workplace environment and safety
use of personal protective equipment
manual handling procedures
use of tools and equipment
material handling procedures, including hazardous materials

emergency procedures, including fire and accident procedures.

Relevant legislation and regulations may include:

OHS
cemetery Acts and by-laws
local government regulations
Public Health Act
Environment Protection Act
Australian standards
Worksafe Australia certification and standards.

Weeds may include:

those occurring in a specified workplace or region that may impact on quality of the garden or turf.

Weeding tools and equipment may include: personal protective equipment
motorised blowers
hand edging tools
spades
forks
rakes
hoes
brooms
knives
trowels
wheelbarrows.

Weed treatments may include: chemical or cultural control
mechanised and non-mechanised operations.

Disposal may include: composting
bagging and removal
burying.

Watering tools and equipment may include: personal protective equipment
hoses
sprinklers.

Plants may include: trees
shrubs
native ground covers
exotic ground covers.

Unit Sector(s)

Funeral Services

Competency field

Building and Grounds Maintenance