



Australian Government

SIFXVHC002 Inspect and maintain vehicles and equipment

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to carry out standard vehicle and equipment checks, clean and detail vehicles and equipment and carry out minor maintenance and repairs in a funeral services environment. It applies to both funeral home and cemetery and crematorium staff who inspect and maintain vehicles under supervision or part of a team, and according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Vehicles

Unit Sector

Cross-Sector

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Inspect and check vehicles and equipment.

1.1 Carry out visual checks and inspections of internal and external condition of vehicles.

1.2 Maintain an inventory of vehicle equipment.

2. Clean and detail vehicles and equipment.

2.1 Wash vehicle exteriors and clean vehicle according to manufacturer guidelines.

2.2 Clean and disinfect equipment according to manufacturer guidelines.

2.3 Detail vehicles according to manufacturer guidelines.

2.4 Maintain vehicle and equipment presentation as required by organisation standards.

- 3. Carry out maintenance and minor repairs.
 - 3.1 Carry out minor repairs according to scope of job role.
 - 3.2 Arrange periodic service of vehicles and equipment according to manufacturer guidelines.
 - 3.3 Complete documentation for maintenance records.

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFTVM002A Inspect and maintain vehicles and equipment.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>

Assessment Requirements for SIFXVHC002 Inspect and maintain vehicles and equipment

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to:

- implement vehicle checks, maintenance and repairs, cleaning and detailing according to work health and safety/occupational health and safety legislation and workplace policies and procedures.

Evidence of performance of conducting vehicle and equipment maintenance on two or more occasions is required to demonstrate consistency of performance and ability to respond to different situations.

Knowledge Evidence

Demonstrated knowledge of:

- components of a vehicle requiring visual checks and inspections, including tyres, fluid levels, lights, repair equipment, warning systems and instruments and gauges
- workplace policies and procedures regarding the maintenance of vehicles and maintaining documentation for vehicle maintenance, service and repairs
- vehicle equipment and associated maintenance and repair requirements
- processes for minor repairs, including:
 - changing or repairing vehicle tyres and wheels
 - jump starting vehicles
 - changing fuses and light globes
- operation and maintenance requirements of relevant tools and equipment including the application of infection control practices
- environmental impacts regarding maintaining vehicles and minimal impact practices to reduce these
- workplace policies and procedures in regard to the maintenance of vehicles.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that is as industry realistic as possible. In a simulated environment, it is essential that assessment is conducted:

- using suitable facilities, equipment and resources, including:
 - a vehicle maintenance workshop where funeral vehicles can be inspected and detailed and minor repairs can be carried out

- funeral vehicles, tools and cleaning and maintenance equipment
- manufacturers operating guidelines
- under industry conditions where there is:
 - integration of tasks with possible interruptions to work typical of the job role
 - speed and timing requirements that reflect commercial operating conditions

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

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