



Australian Government

Assessment Requirements for SIFFNL007 Arrange international repatriations

Release: 1

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Modification History

Not applicable.

Performance Evidence

Evidence of the ability to:

- assess, confirm and coordinate the body preparations and international transport of human remains and accurately complete and process documentation as required by country of transfer
- communicate with family, funeral personnel and transport carriers to ensure that repatriation of human remains is conducted safely, efficiently and sensitively.

Evidence of performance on two or more occasions is required to demonstrate consistency of performance and ability to respond to different situations.

Knowledge Evidence

Demonstrated knowledge of:

- federal, state or territory, and local government legislation and regulations relating to international repatriation of human remains
- industry guidelines for body preparation, sealing of human remains and shipping containers
- carrier options and requirements for air, rail, motor vehicle and ship, including:
 - separate consignment
 - packaging requirements for cremated remains
 - packaging requirements for embalmed and non-embalmed remains
 - signed declarations
 - quarantine declarations
 - refrigeration requirements
 - timeframes for receipt of remains
- body preparation requirements, including:
 - urn and outer packaging for cremated remains
 - packaging materials and methods for embalmed and non-embalmed remains
 - transfer shells
 - labelling
- documentation requirement for transport, including:
 - certified copy of Death Certificate

- locally issued burial or transit permit
- embalmer's affidavit
- shipper's declaration for dangerous goods
- non-contagious disease declaration
- full flight itinerary
- Australian passport
- next of kin information
- receipts for jewellery and other valuables
- list of personal property of the deceased person
- sources of information on legislative and operational requirements for international repatriation of human remains
- international electronic communication procedures
- workplace policies and procedures and industry guidelines
- funeral services industry protocols for dealing with the deceased and the bereaved.

Assessment Conditions

Skills must be demonstrated in the workplace or in a simulated environment that is as industry realistic as possible. In a simulated environment, it is essential that assessment is conducted:

- using suitable facilities, equipment and resources, including:
 - computers, communication technology and software programs to coordinate repatriations
 - documentation, including transport documentation and schedules
- under industry conditions where there is:
 - integration of tasks with possible interruptions to work typical of the job role
 - speed and timing requirements that reflect commercial operating conditions
 - interaction with family and transport carriers relevant personnel

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>