



Australian Government

SIFFFNL001 Assist with the conduct of funerals

Release: 1

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Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to assist a funeral director to conduct funerals, including bearing coffins or caskets. It applies to funeral home assistant staff who carry out their work under supervision as part of a team and according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Funeral Operations

Unit Sector

Funeral Directing

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Prepare to assist with a funeral.

- 1.1 Liaise with appropriate personnel to identify work requirements.
- 1.2 Identify and obtain required resources and equipment and check for serviceability.
- 1.3 Consult with team members as required to establish sequence of tasks and team member responsibilities.
- 1.4 Liaise with appropriate personnel to identify coffin or casket bearing requirements.

2. Provide assistance to funeral directors.

- 2.1 Accompany coffin or casket to burial locations.
- 2.2 Assist with conduct of funeral processions as instructed by appropriate personnel.
- 2.3 Communicate with family members, mourners and colleagues to facilitate efficient conduct of funeral according to workplace policies and procedures.
- 2.4 Move coffins or casket according to predetermined methods and procedures.
- 2.5 Respond to instructions from appropriate personnel as required.

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFFFNL002A Assist with the conduct of a funeral.

Links

Companion Volume Implementation Guide - <http://www.serviceskills.com.au/resources>