



Australian Government

SIFEMWK003 Determine body preparation requirements

Release: 1

SIFEMWK003 Determine body preparation requirements

Modification History

Not applicable.

Application

This unit describes the performance outcomes, skills and knowledge required to identify general body preparation requirements for each case and prepare the mortuary and required instruments accordingly. It applies to funeral home staff working autonomously with a high level of responsibility and according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Mortuary Work and Embalming

Unit Sector

Embalming

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Complete documentation requirements for body preparation.

2. Identify scope of body preparation

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Obtain completed documentation and authorisations from family prior to undertaking body preparation.
- 1.2 Obtain mortuary order for final disposition and facial considerations.
- 1.3 Complete receipts and other documents according to relevant legislation.
- 2.1 Review documentation to identify required extent of body preparation for each case and any specific social, cultural and religious requirements.
- 2.2 Liaise with relevant personnel to clarify any questions regarding extent of body preparation required.
- 2.3 Identify specific instruments, apparatus and materials required to perform body preparation.

- 3. Prepare mortuary room and equipment.
 - 3.1 Monitor and maintain appropriate mortuary ventilation and plumbing requirements.
 - 3.2 Identify, access and maintain adequate light source.
 - 3.3 Prepare mortuary room and assemble and prepare body preparation instruments, apparatus and materials.
 - 3.4 Prepare and use personal protective equipment.

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFMWK005A Determine body preparation requirements.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>

Assessment Requirements for SIFEMWK003 Determine body preparation requirements

Modification History

Not applicable.

Performance Evidence

Evidence of the ability to:

- complete documentation requirements prior to undertaking body preparation
- identify general body preparation requirements for each case and prepare the mortuary and required instruments accordingly.

Evidence of performance of determining body preparation requirements of different cases on two or more occasions is required to demonstrate consistency of performance and ability to respond to different situations.

Knowledge Evidence

Demonstrated knowledge of:

- documentation used for determining body preparation requirements, including but not restricted to:
 - authorisation for basic mortuary preparation and embalming
 - signed medical certificate
 - waterproof identification tag fixed securely to body
 - list of personal property, including clothing and shoes for dressing the deceased
 - receipts for jewellery and other valuables
 - special instructions for body preparation and presentation
 - schedule for viewing or funeral booking
- level of body preparation that may be required, including:
 - basic cleansing and disinfecting
 - basic preparation for viewing by family
 - temporary restoration and preservation of autopsied bodies
 - temporary restoration and preservation of autopsied or non-autopsied bodies
 - permanent restoration and preservation of autopsied or non autopsied bodies for repatriation
- social, cultural and religious requirements in relation to body preparation requirements, including but not restricted to:
 - funeral and mourning dress standards
 - gender of body preparation personnel

- time required between death and burial or cremation
- orientation of the deceased person
- methods of permissible body preparation
- mortuary instruments, apparatus and materials required for preparing the mortuary room
- workplace policies and procedures for use and preparation of mortuary facilities, instruments, apparatus and materials
- requirements for preparing the mortuary facility
- funeral services industry parameters and protocols for dealing with the deceased, including social cultural and religious requirements considerations
- federal, state or territory, and local government legislation and regulations relevant to safe performance of body preparation procedures.

Assessment Conditions

Skills must be demonstrated in a mortuary workplace:

- using suitable equipment and resources, including:
 - body preparation tools, apparatus and materials and personal protective equipment
 - documentations that includes authorisations, medical certificates, identification, instructions and receipts
 - mortuary items and equipment
- under industry operating conditions where there is:
 - integration of tasks with possible interruptions to work typical of the job role
 - speed and timing requirements that reflect commercial operating conditions
 - interaction with relevant personnel and family

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

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