



Australian Government

SIFCCAC012 Supervise exhumations

Release: 2

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Modification History

The details of this endorsed unit are in the table below. the latest information is at the top.

Release	Comments
2	Editorial correction to prerequisite code.

Application

This unit describes the performance outcomes, skills and knowledge required to prepare and supervise the exhumation of burial sites. It applies to cemetery and crematorium supervisory staff and funeral directors who are responsible for exhumations and overseeing the work of others. It involves ensuring that all work is carried out according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Pre-requisite Unit

SIFCWHS001 Identify hazards and assess risks in a cemetery or crematorium

Competency Field

Cemetery and Crematoria Administration and Coordination

Unit Sector

Cemetery and Crematoria

Elements and Performance Criteria

ELEMENTS

PERFORMANCE CRITERIA

Elements describe the essential outcomes.

Performance criteria describe the performance needed to demonstrate achievement of the element.

1. Prepare for exhumations.

- 1.1 Confirm legality of reason for exhuming grave.
- 1.2 Identify correct burial site from cemetery map or plan.
- 1.3 Liaise with appropriate personnel to identify work requirements and confirm areas of responsibility in performing exhumation.
- 1.4 Confirm tools, equipment and machinery required and confirm assembly and checks.
- 1.5 Communicate identified hazards and assist staff to take corrective action.
- 1.6 Supervise staff in placing protective restraints to restrict access to site to authorised personnel.

2. Supervise exhumation of deceased persons.

- 2.1 Supervise exhumation to ensure it is performed according to relevant legislation, workplace policies and procedures, and universal precautions.
- 2.2 Ensure the use of screens or other means to protect privacy of the remains.
- 2.3 Supervise and assist staff in enclosing remains of the deceased person and coffin or casket in appropriate casing as required.
- 2.4 Supervise staff and assist in transferring remains as required.
- 2.5 Evaluate exhumations to inform continuous improvement processes.

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFBCR016A Supervise exhumations.

Links

Companion Volume Implementation Guide - <http://www.serviceskills.com.au/resources>