



Australian Government

SIFCCAC009 Coordinate monument installations

Release: 2

SIFCCAC009 Coordinate monument installations

Modification History

The details of this endorsed unit are in the table below. The latest information is at the top.

Release	Comments
Two	Formatting error corrected in the Elements and Performance Criteria.
One	Reflects the Standards for Training Packages.

Application

This unit describes the performance outcomes, skills and knowledge required to oversee the installation of monuments by monumental stonemasons. It applies to cemetery and crematorium supervisory staff who ensure that work is carried out according to work health and safety, relevant legislation and workplace policies and procedures.

No licensing, legislative or certification requirements apply to this unit at the time of publication.

Competency Field

Cemetery and Crematoria Administration and Coordination

Unit Sector

Cemetery and Crematoria

Elements and Performance Criteria

ELEMENTS

Elements describe the essential outcomes.

1. Identify and confirm monument installation requirements.

PERFORMANCE CRITERIA

Performance criteria describe the performance needed to demonstrate achievement of the element.

- 1.1 Liaise with appropriate personnel to confirm monument installation requirements.
- 1.2 Advise relevant staff of relevant legislation and workplace policies and procedures for carrying out monument installation as required.
- 1.3 Issue permits for installation of monuments to

stonemasons.

- 2. Oversee installation of monuments.
 - 2.1 Monitor monument installations.
 - 2.2 Liaise with monumental stonemasons using appropriate communication techniques.
 - 2.3 Address problems that arise during and after monument installations and assist staff in their resolution as appropriate.
 - 2.4 Recognise any potential or actual breaches of relevant legislation or workplace policies and procedures and take appropriate action.
 - 2.5 Evaluate efficiency of operations for continuous improvement.

Foundation Skills

This section describes those language, literacy, numeracy and employment skills that are essential to performance.

Foundation skills essential to performance are explicit in the performance criteria of this unit of competency.

Unit Mapping Information

SIFBCR022A Coordinate monument installation.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>

Assessment Requirements for SIFCCAC009 Coordinate monument installations

Modification History

The details of this endorsed unit are in the table below. The latest information is at the top.

Release	Comments
Two	Grammatical error corrected in the Performance Evidence.
One	Reflects the Standards for Training Packages.

Performance Evidence

Evidence of the ability to:

- determine and communicate work requirements to monumental stonemasons, including workplace policies and procedures, and relevant legislation
- apply clear and accurate communication with colleagues
- supervise the safe and efficient installation of monuments.

Evidence of performance of coordinating installations of five or more monuments is required to demonstrate consistency of performance and ability to respond to different situations.

Knowledge Evidence

Demonstrated knowledge of:

- monument installation procedures
- roles and responsibilities of stonemason and other personnel associated with monument installations
- federal, state or territory, and local government legislation and regulations relating to work health and safety/occupational health and safety and monument installation
- workplace policies and procedures regarding installation of monuments
- monument installations requirements, including:
 - location of monument
 - timeframe of installation
 - installation procedures, including:
 - size and design of monument
 - selection of material used
 - engineering specifications

- strategies for addressing potential or actual breaches including:
 - inappropriate staff behaviour
 - inefficient work performance
- unsafe work practices.

Assessment Conditions

Skills must be demonstrated in a cemetery or crematorium workplace:

- using suitable equipment and resources, including:
 - personal protective equipment
 - work permits
- under industry operating conditions where there is:
 - integration of tasks with possible interruptions to work typical of the job role
 - speed and timing requirements that reflect commercial operating conditions
 - interaction with relevant personnel

Assessors must satisfy the NVR/AQTF mandatory competency requirements for assessors.

Links

Companion Volume implementation guides are found in VETNet -

<https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=c2c3131e-4418-4aa3-8ff1-a855c95f7fd6>